

MANCHESTER TOWNSHIP  
Regular Board Meeting Minutes  
Tuesday, February 13th, 2024

Supervisor Ron Milkey called the regular meeting of the Township of Manchester to order at 7:00pm.

Troop 426 presented the American flag for the Pledge of Allegiance.

**MEMBERS PRESENT:** Township Supervisor Ron Milkey, Treasurer Kim Thompson, Clerk Danell Proctor, Trustee Mike Fusilier, Trustee Lisa Moutinho; Recording Secretary Brenda Bancroft.

Absent: Trustee John Seefeld, Trustee Krista Jarvis.

**ALSO PRESENT:** Fire Chief Bill Scully, Sybol Kolon, Carl Werner, Bill Bray, Melanie Davis, Jim Carpenter, Pat Vaillencourt, Miranda Austin, Belinda Fitzpatrick, Allen Maserkerl.

**PRESENTATION OF AGENDA:**

Add under New Business – d) Appointments.

Motion Thompson, Second Moutinho, to approve the agenda as amended.

Ayes: All. Absent: Jarvis, Seefeld. **CARRIED.**

**ACCEPTANCE/APPROVAL OF VARIOUS MINUTES:**

Board received the draft Manchester Township Regular Board Meeting minutes from January 9<sup>th</sup>, 2024.

Motion Fusilier, second Thompson, to approve the minutes from the Manchester Township Regular Board Meeting of 1/9/24 as presented.

Ayes: All. Absent: Jarvis, Seefeld. **CARRIED.**

Board accepted the draft minutes from the Manchester Township Planning Commission meeting of 2/1/24

**TREASURER'S REPORT:** \$1,365,528.90 – This includes approximately \$100,000 of ARPA funds.

Motion Proctor, second Fusilier, to accept Treasurer's report as presented.

Ayes: Fusilier, Proctor, Milkey, Thompson, Moutinho. Absent: Jarvis, Seefeld. **Carried.**

**PRESENTATION OF BILLS:**

Motion, Second, to approve payment of 27 invoices from the General Fund for \$80,505.09 as presented; to approve payment of 15 checks for \$33,834.01 from the Fire Contract Checking as presented; to approve payment of 1 invoice for \$734.15 from the Cemetery Checking as presented.

Ayes: Fusilier, Proctor, Milkey, Thompson, Moutinho. Absent: Jarvis, Seefeld.  
**Carried.**

**PUBLIC COMMENT:**

Board heard a comment from 1 member of the public.

**FIRE DEPARTMENT:**

- a) Fire Department Activity Report: Responded to 50 calls for service in January 2024.
- b) Fire Chief's Report: Monthly officer's training was held – sent minutes to the Board. Membership meeting and training was held on January 31<sup>st</sup>. Is working on selling the old truck and would like direction from the Board on how to proceed. Radio room construction has started.

**DEPARTMENT REPORTS/BUSINESS:**

- a) Zoning Administrator: Zoning Administrator Carl Macomber was unable to attend and Supervisor Ron Milkey presented the following on his behalf: Issued permits for 1 New Residence, 2 Barns/Garages, and had 1 variance request.
- b) Planning Commission: Fusilier provided a brief report from the January 9<sup>th</sup>, 2024 Manchester Township Planning Commission Meeting. He also provided a brief report regarding the Land Preservation Committee, which was held on the same day, before the Planning Commission Meeting.
- c) Supervisor: Supervisor Milkey followed up on the dog bite case from last June – still at the prosecutor's office and has not been reviewed. Advised the complainant to reach out to the prosecutor's offices. Lakeview Drive blight has numerous vehicles in states of disrepair – directed Zoning Administrator Carl Macomber to issue tickets for the unlicensed vehicles to the property owner and the resident. Directed Fire Chief Bill Scully to investigate a burn pile concern as well. Sanborn Blight has had very little progress made and the attorney is working on a court action. West Austin Road house's owner told Milkey that the electrical has been disconnected and hopes to have the excavator down when the frost laws lift to remove that house. Received a blight complaint for a residence at Sharon Hollow and Wellwood – there are bags of garbage and debris across the yard and has directed Carl Macomber to address this with the owner.

Milkey has received the name of someone who is possibly interested for the open position on the Zoning Board of Review, and will also look alternates. Milkey drove 20 miles of dirt roads before the meeting, and all seem to be in decent condition, except for Noggles Road – will request a grader to come out to smooth it over. Also heard from a resident that Lamb Road is rough and will also ask for the grader to come out there as well. Milkey mentioned that the roads that the Township decided to recently regrade with limestone have held up extremely well this winter. Milkey received a grant opportunity from a resident regarding an AARP challenge – will look at the

application process and hopes to receive community funds. There is a tentatively scheduled meeting later this month from the Washtenaw County Conservation District. Milkey has been contacted by a school board member regarding a potential solar project - the school district owns 26 acres off of Gieske Road and are potentially pursuing a solar farm or energy storage facility at that location. More details will come at a later time.

- d) Facilities Buildings/Grounds: Milkey reported that the Township building received 2 new furnaces – however, when installing those furnaces noticed there were some issues with the roof and requires repair in the immediate future. Milkey have quotes for repair on the agenda for next month and would like to move on these repairs sooner rather than later.
- e) Boards/Meetings: No report.
- f) Broadband: No report.
- g) Parks & Rec: No report.
- h) Cemetery: The Sexton reached out that he will have the new contract soon this spring, as his contract currently runs through April 2023.
- i) Recycling: Thompson reported that Manchester Township was down 1% from the previous year in recycled materials.
- j) Land Preservation: Sybil Kolon provided a brief report from the January 2024 meeting. She also provided maps to the Board for review regarding areas of Manchester Township for potential conservation.

#### **NEW BUSINESS:**

- a) Resolution No. 24-02 “A Resolution to Allow Local Residents to Protest in Writing to the March Board of Review”

Motion Moutinho, Second Milkey, to approve Resolution No. 24-02 “A Resolution to Allow Local Residents to Protest in Writing to the March Board of Review” as presented.

Ayes: Fusilier, Proctor, Milkey, Thompson, Moutinho. Absent: Jarvis, Seefeld. **Carried.**

- b) 2024 Irish Hills MX Ride Schedule

Motion Fusilier, Second Milkey, to approve the 2024 Irish Hills MX Ride Schedule as presented.

Ayes: All. Absent: Jarvis, Seefeld. **Carried.**

- c) Manchester Canoe Race

The Manchester Canoe Race requires a letter of permission from Manchester Township for where the River Raisin runs through the Township with the Canoe Race.

Motion Thompson, Second Fusilier, to approve writing a letter of permission for the Manchester Canoe Race on May 19, 2024.

Ayes: All. Absent: Jarvis, Seefeld. **Carried.**

**d) Appointments**

Motion Milkey, Second Proctor, to appoint Carl Werner to the Manchester Township Planning Commission, to replace Ashley Buniack's position, and will expire in May 2024.

Ayes: All. Absent: Jarvis, Seefeld. **Carried.**

Motion Fusilier, Second Thompson, to appoint Krista Jarvis to the Manchester Township Library Board.

Ayes: All. Absent: Jarvis, Seefeld. **Carried.**

**OLD BUSINESS:**

No old business.

**PUBLIC COMMENT:**

Board heard comments from 3 residents.

**COMMENTS FROM BOARD MEMBERS:**

Fusilier informed the Board that he there will be a petition from Citizens for Local Choice and they will also be fundraising monies for that petition to fight for Township control after the recent legislation from the State of Michigan.

Proctor reported that the presidential primary is coming up in two weeks – early voting will be held at various locations as well.

Thompson reported that the last day for paying taxes is tomorrow, February 14<sup>th</sup>, 2024.

**CORRESPONDENCE:**

- a) Washtenaw County Road Commission Staff & Monthly Report  
On file.
- b) Washtenaw County Sheriff Monthly Report  
On file.

**ADJOURNMENT:**

Motion Proctor, second Fusilier, to adjourn the meeting.

Ayes: All. Absent: Jarvis, Seefeld.

**CARRIED.**

Board adjourned at 8:00 PM.

Approved: March 12, 2024

Danell Proctor, Clerk

