

MANCHESTER TOWNSHIP
Regular Board Meeting Minutes
Tuesday, January 9, 2024

Supervisor Ron Milkey called the regular meeting of the Township of Manchester to order at 7:00 pm.

Troop 426 presented the American flag for the Pledge of Allegiance.

MEMBERS PRESENT: Township Supervisor Ron Milkey, Treasurer Kim Thompson, Clerk Danell Proctor, Trustee Mike Fusilier, Trustee Krista Jarvis, Trustee Lisa Moutinho, Trustee John Seefeld

ALSO PRESENT: Fire Captain Shawn Booth, Assistant Fire Chief Mike Kouba, Firefighter Jason Lindemann and other members of the public.

PRESENTATION OF AGENDA:

Motion Fusilier, Second Moutinho, to approve the agenda as presented.
Ayes: All. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES:

Board received the draft Manchester Township Regular Board Meeting minutes from December 12, 2023.

Motion Seefeld, second Moutinho, to approve the minutes from the Manchester Township Regular Board Meeting of 12/12/23 as amended.
Ayes: All. **CARRIED.**

Board accepted the draft minutes from the Manchester Township Planning Commission meeting of 1/4/2024.

TREASURER'S REPORT: \$1,338,035.56 – This includes approximately \$135,000 of ARPA funds.

Motion Proctor, second Fusilier, to accept Treasurer's report as presented.
Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho, Seefeld.
CARRIED.

PRESENTATION OF BILLS:

Motion Moutinho, Second Thompson, to approve payment of 19 checks from the General Fund for \$12,547.58 as presented; to approve payment of 17 checks for \$9,992.76 from the Fire Contract Checking as presented; to approve payment of 1 check for \$31.39 from the Cemetery Checking as presented.

Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho, Seefeld.
CARRIED.

PUBLIC COMMENT:

Board heard comments from 5 members of the public.

FIRE DEPARTMENT:

- a) Fire Department Activity Report: Responded to 45 calls for service in December 2023. Total calls for 2023 617, up 6 calls from 2022.
- b) Fire Chief's Report: Monthly officer's meeting was held on December 20, 2023. Member meeting and training was held on December 27, 2023. The Fire Chief recommended the Board to appoint Jason Lindemann as a Lieutenant for the Manchester Township Fire Department. The new engine is in service. Radio installation needs to be completed. A few issues have been found and are being worked on. Received DNR Grant for \$5,000.00, will be purchasing replacement fire hose. Dutchmen Firefighters Association has approved the purchase of a Lucas Chest Compression System (auto CPR device). The enclosed trailer has been sold.

Motion Milkey, seconded by Fusilier to allow Fire Department to sell old CPR Device. Ayes: Milkey, Thompson, Moutinho, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**

Motion Fusilier, seconded by Jarvis that the Township cover the 4yr maintenance plan for the new CPR device of \$1,700 to be in the next budget year. Ayes: Milkey, Thompson, Moutinho, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**

Motion Milkey, seconded by Seefeld to approve the sale of the enclosed trailer for \$8,000.00. Ayes: Milkey, Thompson, Moutinho, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**

Motion Moutinho, seconded Proctor to approve the appointment of Jason Lindemann to Lieutenant on the Manchester Township Fire Department. Ayes: All. **CARRIED.**

DEPARTMENT REPORTS/BUSINESS:

- a) Zoning Administrator: Zoning Administrator Carl Macomber was unable to attend and Supervisor Ron Milkey presented the following on his behalf: No zoning permits were issued in December. Picked up trash on Van Tyle Road.
- b) Planning Commission: Fusilier provided a brief report from the January 4, 2024, Manchester Township Planning Commission Meeting.
- c) Supervisor: Identity Workshop was held on Monday, January 8, 2024. Will be scheduling one more meeting in February with a guest speaker.
- d) Facilities Buildings/Grounds: No Report
- e) Boards/Meetings: No report.
- f) Broadband: No report.

- g) Parks & Rec: Continuing to work on golf cart access to the City from Hidden Lakes Resort.
- h) Cemetery: No report.
- i) Recycling: Next meeting is 1/10/24.
- j) Land Preservation: Kolon provided the Board with a brief report of the Land Preservation meeting.

NEW BUSINESS:

- a) Resolution No. 24-01 “2024 Board of Review Poverty/Hardship Guidelines Resolution”

Motion Thompson, second Milkey, to adopt Resolution No. 24-01 “2024 Board of Review Poverty/Hardship Guidelines Resolution” as presented.
Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho, Seefeld.
CARRIED.

- b) Continuation of Joint Planning Commission with the City of Manchester

Motion Proctor, second Thompson, to approve the continuation of the Joint Planning Commission with the City of Manchester.
Ayes: All. **CARRIED.**

- c) Assessor Contract

Motion Thompson, seconded by Milkey to approve the New Assessor Contract. Ayes: Milkey, Thompson, Moutinho, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**

OLD BUSINESS:

- a) ZBA Vacancy – Continuing to look for township resident to fill vacancy on the Zoning Board of Appeals.
- b) Asset Division with City of Manchester. Turned over documents to the city today. Next meeting is set for January 23rd.

PUBLIC COMMENT:

Board heard comments from 5 residents.

COMMENTS FROM BOARD MEMBERS: Some members gave comments on issues that were discussed from the meeting.

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report
On file.
- b) Washtenaw County Sheriff Monthly Report
On file.
- c) River Raisin Watershed Council Update

ADJOURNMENT:

Motion Proctor, second Fusilier, to adjourn the meeting.

Ayes: All.

CARRIED.

Board adjourned at 8:08 PM.

Danell Proctor

Clerk

Approved: February 13, 2024