

MANCHESTER TOWNSHIP  
Regular Board Meeting Minutes  
Tuesday, December 12<sup>th</sup>, 2023

Supervisor Ron Milkey called the regular meeting of the Township of Manchester to order at 7:00 pm.

Troop 426 presented the American flag for the Pledge of Allegiance.

**MEMBERS PRESENT:** Township Supervisor Ron Milkey, Treasurer Kim Thompson, Clerk Danell Proctor, Trustee Mike Fusilier, Trustee Krista Jarvis, Trustee Lisa Moutinho; Recording Secretary Brenda Bancroft. Absent: Trustee John Seefeld.

**ALSO PRESENT:** Fire Chief Bill Scully, Sybol Kolon, Carl Warner, Belinda Fitzpatrick, R.A. Oldakowski, Charles A Kumnick.

**PRESENTATION OF AGENDA:**

Amend agenda under New Business: under item C, it should list Ordinance No. 109.

Motion Moutinho, Second Thompson, to approve the agenda as amended.  
Ayes: All. Absent: Seefeld. **CARRIED.**

**ACCEPTANCE/APPROVAL OF VARIOUS MINUTES:**

Board received the draft Manchester Township Regular Board Meeting minutes from November 14th, 2023.

Correct a typo in the minutes – Melinda Fitzpatrick should be Belinda Fitzpatrick.

Motion Fusilier, second Proctor to approve the minutes from the Manchester Township Regular Board Meeting of 11/14/23 as amended.  
Ayes: All. Absent: Seefeld. **CARRIED.**

Board accepted the draft minutes from the Manchester Township Planning Commission meeting of 12/7/2023.

**TREASURER'S REPORT:** \$1,316,341.41 – This includes approximately \$135,000 of ARPA funds.

Motion Proctor, second Milkey, to accept Treasurer's report as presented.  
Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho. Absent: Seefeld.  
**Carried.**

**PRESENTATION OF BILLS:**

Motion Moutinho, Second Thompson, to approve payment of 23 invoices from the General Fund for \$23,331.67 as presented; to approve payment of 12 checks for

\$30,719.93 from the Fire Contract Checking as presented; to approve payment of 2 invoices for \$13,114.00 from the Fire Equipment Checking as presented; to approve payment of 1 invoice for \$20,090.00 from the Cemetery Checking as presented; as well as a request to include a copy of the invoice from Starling Consulting in future presentation of bills to track billing hours for Land Preservation Committee.

Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho. Absent: Seefeld.  
**Carried.**

### **PUBLIC COMMENT:**

Board heard comments from 3 members of the public.

### **FIRE DEPARTMENT:**

- a) Fire Department Activity Report: Responded to 45 calls for service in November 2023. Responded to 571 calls as of November 30 – will likely exceed 600 calls again this year.
- b) Fire Chief's Report: Monthly officer's meeting was held on November 25, 2023. Member meeting and training was held on November 27, 2023. Fire Chief Scully presented the Board with a timeline of the engine – hoping to have it in service by December 18, 2023. Will move equipment from the current truck to the new truck, and will be training firefighters on the new truck. Submitted a draft letter to the Township Supervisor regarding the dissatisfaction with the process of receiving the new fire truck. Were awarded a \$30,000 grant from the State of Michigan for firefighter equipment. Manchester Glass came down and replaced a windshield for free. Township Supervisor thanked Mike Kouba and Gary Wiedmayer for putting up Christmas lights on the Township Hall. Fire Chief Scully thanked the Manchester Township Board for the approval of the new approach in front of the fire station and the parking area across the street.

### **DEPARTMENT REPORTS/BUSINESS:**

- a) Zoning Administrator: Zoning Administrator Carl Macomber was unable to attend and Supervisor Ron Milkey presented the following on his behalf: Issued permits for 2 variances, 1 deck, & 1 Solar; both variances were approved by the Zoning Board of Appeals. Macomber also picked up 2 bags of trash dumped on Mull Rd.
- b) Planning Commission: Fusilier provided a brief report from the December 7th, 2023 Manchester Township Planning Commission Meeting. He also provided a brief report regarding the Land Preservation Committee, which was held on the same day, before the Planning Commission Meeting.
- c) Supervisor: Supervisor Milkey reported that they held the December Tax Board of Review that morning - there were 2 cases reviewed and also recommended that the 2024 Hardship and Poverty Exemption Policy come to the Board for approval and that will be in a future packet for a future meeting. Also had the first meeting this morning with the City of Manchester regarding asset division – set dates and goals for that process,

and hopes to wrap it up in roughly a year. Also reported SWWCOG met last week and he attended with the other Township Supervisors. Supervisor Meeting for local Townships will be at Manchester Township Hall on 12/14/23 regarding Solar/Wind projects – it’s a kickoff meeting and will schedule a Town Hall meeting later.

- d) Facilities Buildings/Grounds: Supervisor Milkey reported that he will meet with resident that lives across the road and has a narrow piece of property that runs along Territorial Road – will discuss potentially swapping some Township land with her as her property butts up against the 2 acres the Township owns. It will benefit the resident as it will allow her room behind her garage, and benefit the Township as it will allow additional access at a fire hydrant for filling up tankers, especially after the recent large barn fire that highlighted the need for additional emergency water access.
- e) Boards/Meetings: No report.
- f) Broadband: Moutinho reported that MEC are continuing to work diligently in Manchester Township to continue to install Broadband internet.
- g) Parks & Rec: No report.
- h) Cemetery: No report.
- i) Recycling: Next meeting is 12/13/23.
- j) Land Preservation: Kolon provided the Board with a brief report of the Land Preservation meeting – namely she’s looking at maps to identify parcels of land to focus on within the Township.

#### **NEW BUSINESS:**

- a) Ordinance No. 107 “Second Continued Utility-Scale SES Moratorium Ordinance”

Motion Fusilier, second Milkey, to approve Ordinance No. 107 “Second Continued Utility-Scale SES Moratorium Ordinance” as presented.

Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho. Absent: Seefeld. **Carried.**

- b) Ordinance No. 108 “Second Continued Extending Commercial Wind Energy Conversion Systems (WECS) Moratorium”

Motion Thompson, second Fusilier, to approve Ordinance No. 108 “Second Continued Extending Commercial Wind Energy Conversion Systems (WECS) Moratorium” as presented.

Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho. Absent: Seefeld. **Carried.**

- c) Ordinance No. 109 “Second Ordinance Extending Mineral Extraction Moratorium”

Motion Moutinho, second Thompson, to approve Ordinance No. 109  
“Second Ordinance Extending Mineral Extraction Moratorium”  
as presented.

Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho. Absent:  
Seefeld. **Carried.**

**OLD BUSINESS:**

a) T&N Service Snow Removal Bid

Motion Milkey, Second Proctor to accept the T&N Service Snow Removal  
Bid as presented.

Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho. Absent:  
Seefeld. **Carried.**

b) Iron Mill Pond Discussion

The Township Board is unable to file an amicus curie brief in regards to this  
situation, as the deadline has unfortunately passed. Supervisor Milkey  
expressed to the public that he will forward some photographs to the  
Township Attorney for review regarding complaints of an offensive display  
for review, but will not take action at this time regarding this situation. The  
Township hopes to resolve the one Zoning Violation regarding the treehouse.

**PUBLIC COMMENT:**

Board heard comments from 3 residents.

**COMMENTS FROM BOARD MEMBERS:**

Milkey requested Fire Chief Bill Scully to draft an opinion regarding the fire  
department’s response if there were a fire at Iron Mill Pond.

Thompson reported tax collection has been going well, despite a bit of a rough start  
with some confusion after the Manchester Village to City approval.

Jarvis inquired with Fire Chief Bill Scully on what the laws were on sprinklers or  
fire suppression systems within residences. Jarvis also inquired with the Board  
about if there were possibilities to expand or improve Wolff Lake Road in an  
attempt to look at improving emergency access.

**CORRESPONDENCE:**

a) Washtenaw County Road Commission Staff & Monthly Report

On file.

b) Washtenaw County Sheriff Monthly Report

On file.

c) Thorn Lake Solar Decommissioning Bond

On file.

d) Par Plan Risk Control Comments & Recommendations

On file.

e) Washtenaw County Millage Rates

On file.

f) Manchester Mirror Article on City Tax Collection

On file.

**ADJOURNMENT:**

Motion Thompson, second Fusilier, to adjourn the meeting.

Ayes: All. Absent: Seefeld.

**CARRIED.**

Board adjourned at 7:58 PM.

Danell Proctor

Clerk

Approved: January 9, 2024