

MANCHESTER TOWNSHIP
Regular Board Meeting Minutes
Monday, May 8, 2023

Treasurer Kim Thompson called the regular meeting of the Township of Manchester to order at 7:01pm.

Motion Fusilier, second Jarvis, to appoint Treasurer Kim Thompson to chair tonight's Board Meeting as Supervisor Ron Milkey is absent.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld.
CARRIED.

MEMBERS PRESENT: Treasurer Kim Thompson, Trustee Lisa Moutinho, Trustee Krista Jarvis, Trustee Mike Fusilier; Recording Secretary Brenda Bancroft; Absent: Supervisor Ron Milkey, Clerk Danell Proctor, Trustee John Seefeld.

ALSO PRESENT: Fire Chief Bill Scully, Zoning Administrator Carl Macomber, Sybil Kolon, Carl Werner, Gary Seguin.

PRESENTATION OF AGENDA:

Add under New Business: f) Appoint 2 members to Planning Commission, g) 2023 Tire Recycling Event

Motion Thompson, second Moutinho, to approve the agenda as amended.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld.
CARRIED.

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES:

The board received the draft minutes of the Manchester Township Regular Board Meeting of 4/11/23.

Motion Fusilier, second Moutinho, to approve the minutes from the Manchester Township Regular Board Meeting of 4/11/23 as presented.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld.
CARRIED.

OTHER MINUTES ON FILE:

Manchester Village Council Minutes of April 3rd, 2023; Manchester Village Council Minutes of April 17, 2023.

TREASURER'S REPORT: \$1,555,708.91

Motion Fusilier, second Moutinho, to accept Treasurer's report as presented.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld.
CARRIED.

PRESENTATION OF BILLS:

Motion Thompson, second Jarvis, to approve payment of bills from the General Fund for \$29,974.21 as presented.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld.
CARRIED.

PUBLIC COMMENT:

Gary Seguin spoke to the Board that he is the Manchester Township Representative to the Manchester District Library and inquired about some emails that had been sent, and asked the Board if they had any questions for him regarding the library.

FIRE DEPARTMENT:

- a) Fire Department Activity Report: Responded to 41 calls for service in April 2023.
- b) Fire Chief's Report: Fire Chief Scully reported that the monthly officer's meeting was held April 19, 2023. Membership meeting and training was held on April 26, 2023. Four firefighters (Jason Lindemann, Rich Foss, Devin Jose, and Bailey Elliot) attended the EMT class in Ridgeway Township and have all passed. Their next step in the EMT National Registry Test. Probationary Firefighter Bednarski is attending an EMT class at Urgent Health Partners (HVA). MTFD officers hosted a multi department officer meeting earlier in the month. Clinton, Sand Lake, Napoleon, and Grass Lake had members in attendance. Hose testing took place May 4, 2023.

DEPARTMENT REPORTS/BUSINESS:

- a) Zoning Administrator: Zoning Administrator Carl Macomber presented the following report: issued permits for 1 new residence, 3 new barns/garages, 4 new addresses. Also issued 3 violations – 2 for unsafe buildings and 1 for discarded appliances and unlicensed vehicles.
- b) Planning Commission: Trustee Fusilier provided a report from the May 2023 Planning Commission meeting. Sybil Kolon also spoke to the Board regarding her input with the land conservation discussion.
- c) Supervisor: Treasurer Kim Thompson presented the following report on behalf of Supervisor Ron Milkey, as he was absent. There will be a budget workshop on June 19, 2023. Budget hearing is June 26, 2023, at 7 pm. Sexton Brad Bouchie's contract is up for renewal in June 2023 for cemetery maintenance and will be presenting a contract for the next meeting. Put your Town on the Map Grant results were announced – this was something the Village and Township had presented together. Unfortunately, they were not chosen for this grant, and they will try again next year. House bills are currently at the house regarding gravel mining and Thompson encouraged

the public to write to their representatives regarding this, as it would likely negate any local municipal control over these operations.

- d) Facilities Buildings/Grounds: No report.
- e) Boards/Meetings: Sybil Kolon attended the River Raisin Watershed Council and had a presentation from Dr. Kratz, who was the former director. This report was about 6 of the 20 locations they've been sampling for 20 years and how they've analyzed the data. The meeting was well attended. Sybil Kolon also requested she would like an alternate for the River Raisin Watershed Council, as there is currently no one appointed now. The Board will post regarding this position.

Fusilier, Milkey, Proctor, Thompson, & Seefeld, also reported that they attended the Michigan Township Association (MTA) Meeting in Traverse City.

- f) Broadband: No report.
- g) Parks & Rec: Jarvis is still looking at how to adjust the speed limit along Parr Road to help assist with allowing potential golf cart traffic into the village from the new RV park.
- h) Cemetery: Proctor & Thompson are attending a seminar in June 2023 regarding cemetery management.

NEW BUSINESS:

- a) Generator Maintenance

Motion Moutinho, Second Jarvis to approve the estimate for SB Electrical Contractors for up to \$430.00 for Generator Maintenance.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

- b) Ordinance No. 100 "Manchester Township Civil Infraction Ordinance"

Motion Thompson, second Jarvis, to accept Ordinance No. 100 "Manchester Township Civil Infraction Ordinance" as presented.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

- c) Ordinance No. 101 "Manchester Township Anti-Blight and Anti-Nuisance Ordinance"

Motion Jarvis, second Thompson, to accept Ordinance No. 101 "Manchester Township Anti-Blight and Anti-Nuisance Ordinance" as presented.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

- d) Resolution No. 23-05 "Township Board Resolution Regarding Manchester Township Civil Infraction Ordinance"

Motion Fusilier, second Moutinho, to accept Resolution No. 23-05 “Township Board Resolution Regarding Manchester Township Civil Infraction Ordinance” as presented.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

e) Manchester Fair Request

Manchester Fair has requested Firefighter coverage for the following events: KOI Drag Racing, Blue Water Micro Championship Wrestling, Demolition Derby, & Bull Riding.

Motion Thompson, Second Jarvis, to approve Manchester Township to cover firefighter payroll and associated costs in covering those events for the Manchester Fair.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

f) Appoint 2 member to Manchester Township Planning Commission

Motion Fusilier, second Jarvis, to appoint Mike Walter for a 3-year term on the Manchester Township Planning Commission until 2026.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

Motion Thompson, Second Jarvis, to appoint Doug Brooks for a 3-year term on the Manchester Township Planning Commission until 2026.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

g) 2023 Tire Recycling Event

The Board selected August 19, 2023, for the next Manchester Township Tire Recycling Event date – time TBD.

OLD BUSINESS:

a) Village of Manchester: Application has passed through the state for potential Cityhood.

b) Washtenaw County Road Commission:

Washtenaw County Road Commission provided a 2023 Manchester Township Agreement that included a series of quotes for road work to the Manchester Township Board – this was for 6 projects totaling \$636,000.00.

The board discussed that they would like more input from the Washtenaw County Road Commission on how they determine to prioritize road projects.

Move Fusilier, Second Moutinho, to table this Township Agreement to the next meeting.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

c) Canon Copier

Motion Thompson, second Fusilier, to lease a new copier from Applied Innovation for \$169.80 per month for 5 years.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

d) Broadband Mini-Grant Program, allocation of ARPA Funds

Moutinho presented to the Board an overview of a Mini-Grant Program to assist Manchester Township residents in need with their connection fees to Broadband and asked the Board to allocate the funds to start the program.

Motion Thompson, Second Jarvis, to allocate \$5,000 from ARP monies to the Broadband Mini-Grant Program for 2023, for up to \$100 fee per household, for aid to construction.

Ayes: Thompson, Moutinho, Jarvis, Fusilier. Absent: Milkey, Proctor, Seefeld. **CARRIED.**

e) ARP Discussion

Board scheduled an ARP workshop meeting on June 13, 2023, at 6pm.

PUBLIC COMMENT:

Carl Werner commented that he would like a representative from the Washtenaw County Road Commission to be presented at the next meeting to answer the Board's questions regarding the roads and how they're prioritized.

COMMENTS FROM BOARD MEMBERS:

Thompson commented that the DEI (Diversity, Equity, & Inclusion) meeting will be tomorrow, May 9, 2023, in Saline. She will be attending.

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report
On file.
- b) Washtenaw County Sherriff Monthly Report
On file.
- c) Manchester Area Senior Citizens Invitation
Open house is Friday, May 12, 2023, 2-7 PM.

ADJOURNMENT:

Motion Thomson, second Fusilier to adjourn the meeting.

Board adjourned at 8:24 PM.

Approved: June 13, 2023

Danell Proctor, Clerk