

MANCHESTER TOWNSHIP
Regular Board Meeting Minutes
Tuesday, February 14, 2023

Supervisor Milkey called the regular meeting of the Township of Manchester to order at 7:00 p.m.

MEMBERS PRESENT: Supervisor Ron Milkey, Clerk Danell Proctor, Treasurer Kim Thompson, Trustee Lisa Moutinho, Trustee Mike Fusilier; Absent: Trustee John Seefeld & Trustee Krista Jarvis.

ALSO PRESENT: Fire Chief Bill Scully, Assistant Fire Chief Mike Kouba, Sybil Kolon, David Jose, DeAnn Jose, Dave Thompson.

PRESENTATION OF AGENDA:

Add under New Business c) New Postage Machine.
Table New Business b) Consumers Energy Franchise Renewal.

Motion Thompson, second Fusilier, to approve the agenda as amended.
Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES:

Board received the draft minutes of the Manchester Township Regular Board Meeting of 1/10/2023.

Moved by Proctor, second Moutinho, to approve the minutes from the Manchester Township Regular Board Meeting of 1/10/2023 as presented.
Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

Board received the draft minutes of the Manchester Township Special Meeting of 1/17/2023.

Moved by Fusilier, second Thompson, to approve the minutes from the Manchester Township Special Meeting of 1/17/2023 as presented. Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

Moved by Proctor, second Moutinho, to amend the minutes of the Manchester Township Regular Meeting of 12/13/2022 to reflect comments made in the Public Hearing during public participation. Sybil Kolon commented as follows; supporting partnerships & collaboration, consider further use of matching grants and funds, add section on canoe race, on page 37 Hidden Lake Gardens is shown in the wrong location, on page 50 update the township parks and recreation advisory committee. Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

Board accepted minutes from the Manchester Township Planning Commission 2/2/2023 meeting.

OTHER MINUTES ON FILE: Manchester Village Council, January 3, 2023 and January 17, 2023.

TREASURER’S REPORT: \$1,753,525.05

Motion Proctor, second Milkey to accept Treasurer’s report.

Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

PRESENTATION OF BILLS:

Motion Thompson, second Moutinho, to approve payment of bills from General Fund for \$37,026.32.

Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

PUBLIC COMMENT: None

FIRE DEPARTMENT:

a) Fire Department Activity Report: Fire Chief Scully presented that they had 48 calls for service in January 2023.

b) Fire Chief’s Report: Chief Scully reported monthly officer’s meeting and membership training/meeting was held in January. Attended WAMAA meeting on February 7, 2023, forecast for annual dues to increase to \$1,500.00, received resignation letters from Patrick Dunny and Lee Root, notified of two more resignations coming in the near future, the fire department would like to work with the township board on daytime coverage for fire department, night time responses are becoming an issue, the officers are working on a plan to cover this, received request from Norvell Township for coverage in their township.

Motion Proctor, second Thompson to adopt Resolution No. 23-04 “Resolution for Par Plan Grant Spring 2023”. Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

c) Clinton Fire Department Fire Service Contract. Received Fire Service Contract from Clinton for renewal. After much discussion and recommendations from the chief it was decided to not renew the contract.

Motion Fusilier, second Milkey to not renew Fire Service Contract with Clinton Fire Department. Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

WASHTENAW COUNTY UPDATE – COMMISSIONER SHANNON BEEMAN.

Commissioner Beeman presented updates for Washtenaw County:

ARPA Funds for Water Resource Projects

Establishing Washtenaw County Advisory Council on Reparations

Exploring a Washtenaw County Western Service Center

Reimagining Public Transit for Western Washtenaw

DEPARTMENT REPORTS/BUSINESS:

- a) Zoning Administrator: Zoning Administrator Carl Macomber was unable to attend, and Supervisor Milkey presented the following on his behalf: One new Residence permit issued, one civil infraction violation issued and one zoning violation issued.
- b) Planning Commission: Agri Tourism Ordinance finished and will be sent to township board for approval, working on camping ordinance and cargo container storage.
- c) Supervisor: Update on Lakeview Drive, Senior Citizens update, shared article on “The Legalities of Social Media”
- d) Facilities Buildings/Grounds: No Report
- e) Boards/Meetings: No Report
- f) Broadband: Moving along in the township.
- g) Parks & Rec: No Report
- h) Cemetery: No report.

NEW BUSINESS:

- a) Resolution No. 23-03 “General Fund Budget Amendment”

Motion Milkey, Second Thompson, to adopt Resolution No. 23-03 “General Fund Budget Amendment” as presented.

Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

- b) Consumers Energy Franchise Renewal. Tabled.

- c) New Postage Machine.

Motion Fusilier, second Thompson to approve the purchase of a new postage machine from Quadient for \$1,251.00 with monthly meter rental at \$20.00 and equipment maintenance at \$240.00 a year to be paid out of 101-265-977-000 Office Equipment. Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

OLD BUSINESS:

- a) Village of Manchester
Charter as been sent to the state for approval.
- b) Recycling Bins:
Camera has been installed and decibel meter has been purchased, will have results at our March meeting.

- c) Manchester Area Senior Citizens. The Senior Citizens are renting a classroom at the old Nellie Ackerson Building which is now owned by Café Aspire. Requestion funds to purchase items needed for room. Will have a contract for the March meeting for approval.

PUBLIC COMMENT: Sybil Kolon

COMMENTS FROM BOARD MEMBERS:

Moutinho commented on fire department staffing issues and lack of space issues. Need to start thinking about a location for a new township hall.

Thompson reported today was the last day for taxes to be paid without penalty.

Milkey clarified glass recycling in commingled bin.

Proctor suggested getting a doorbell for the back door.

Fusilier thanked the fire department for all the hard work they did on the fire at his sons barn. Toured farms in the south U.S. asked about regulations on farms in Florida.

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report
On file.
- b) Washtenaw County Sherriff Monthly Report
On file.
- c) Michigan Spark Grant Application
- d) 2023 DNR Recreation Grant Workshop

ADJOURNMENT:

Motion Thompson to adjourn, second Moutinho.

Ayes: Milkey, Proctor, Thompson, Moutinho, Fusilier. **CARRIED.**

Board adjourned at 8:27 PM

Danell Proctor

Clerk

Approved: March 14, 2023