

MANCHESTER TOWNSHIP
Regular Board Meeting
Tuesday, September 13, 2022

Supervisor Milkey called the regular meeting of the Township of Manchester to order at 7:03 p.m.

MEMBERS PRESENT: Supervisor Ron Milkey, Clerk Danell Proctor, Treasurer Kim Thompson, Trustee John Seefeld, Trustee Lisa Moutinho, Trustee Mike Fusilier, Trustee Krista Jarvis

ALSO PRESENT: Fire Chief Scully, Assistant Fire Chief Mike Kouba, Fire Captain Brian Kunzelman, Robert Thompson, Laura Gervick, Bill Gervick, Sybil Kolon

ADDITIONS & DELETIONS TO AGENDA:

Add under New Business A: Robert Thompson.

Motion Seefeld, second Moutinho to approve the agenda as amended. Ayes: Proctor, Milkey, Moutinho, Fusilier, Thompson, Seefeld, Jarvis. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES: Board received the minutes of the regular meeting of 8/16/2022.

Moved by Fusilier, second Thompson to approve the minutes from the regular board meeting of 8/16/2022 as presented. Ayes: Proctor, Milkey, Moutinho, Fusilier, Thompson, Seefeld, Jarvis. **CARRIED.**

Board accepted minutes from the Manchester Township Planning Commission – 09/01/2022 meeting and the Manchester Joint Planning Commission.

OTHER MINUTES ON FILE: Manchester Village Council from 08/01/22 & 08/15/22

TREASURER’S REPORT: \$1,698,384.38

Motion Fusilier, second Proctor to accept Treasurer’s report. Ayes: Proctor, Milkey, Moutinho, Fusilier, Thompson, Seefeld, Jarvis. **CARRIED.**

PRESENTATION OF BILLS: Bills to be paid \$68,301.80 from the Road Fund and \$22,437.49 from the General Fund.

Motion Fusilier, second Moutinho to approve payment of bills from Road Fund for \$68,301.80. Ayes: Seefeld, Thompson, Moutinho, Milkey, Proctor, Fusilier, Jarvis. **CARRIED.** Motion Thompson, second Seefeld to approve payment of bills from the General Fund for \$22,437.49. Ayes: Seefeld, Proctor, Thompson, Jarvis, Fusilier, Milkey, Moutinho. **CARRIED.**

PUBLIC COMMENT:

No Comment.

FIRE DEPARTMENT:

- a) Fire Department Activity Report: 82 calls for August 2022. This is the highest monthly total the FD has responded to.
- b) Fire Chief's Report. Monthly officer's meeting was held August 24, 2022 - minutes have been submitted. Monthly training was held August 31, 2022 – Topic: Driver's training. Monthly staff meeting was held August 31, 2022 – minutes have been submitted. The school has requested EMS coverage during home varsity football games. Will provide a crew of two and the utility truck. Received two quotes for the purchase of a Lifepack 15 monitor/defibrillator. Motion Fusilier, second Jarvis to approve the purchase of the Lifepack 15 monitor/defibrillator in the amount of \$42,279.68 to be paid out of the Fire Equipment Fund. Ayes: Fusilier, Moutinho, Seefeld, Proctor, Thompson, Milkey, Jarvis. **CARRIED.** Need to order four complete uniforms for firefighters that do not have a uniform. Motion Milkey, second Jarvis to approve the purchase of four uniforms at the cost of \$2,797.25 to be paid out of 101-336-870-000. Ayes: Fusilier, Moutinho, Seefeld, Proctor, Thompson, Milkey, Jarvis. **CARRIED.**
- C) Fire Bay Overhead Door Painting Bids. Motion Seefeld, second Fusilier to approve the bid from Alber Painting to paint the fire bay overhead doors for \$2,240.00 to be paid out of Special Housing Fund. Ayes: Fusilier, Moutinho, Seefeld, Proctor, Thompson, Milkey, Jarvis. **CARRIED.**

DEPARTMENT REPORTS/BUSINESS:

- a) Zoning Administrator: 1 new house. Picked up two bags of trash on English Road.
- b) Planning Commission: Meeting was on 9/1/2022. Minutes are on file.
- c) Supervisor: Did a drive by at Hidden Lake Resort. There is a lot of progress happening. Carl Werner is working on the zoning & ordinance clean-up. Herman Rd. work is in progress. Having Roark give bid on remaining section of Herman Rd. Tire recycling event was very successful with 19,710# of tires collected.
- d) Facilities Buildings/Grounds: Back parking lot has been seal coated.
- e) Boards/Meetings: SWWCOG Meeting on September 28, 2022, at 7:00pm to be held at Sharon Township.
- f) Broadband: Spring 2023 start date with a completion date of winter 2023. Connection Fee with MEC will be \$99.00.
- g) Parks & Rec: No Report
- h) Cemetery: Storm damage to both cemeteries has been cleaned up.

NEW BUSINESS:

- a) Robert Thompson. Mr. Thompson has reviewed our Mining Ordinance and made some suggestions to the township for some modifications

OLD BUSINESS

- a) Village of Manchester. Nothing to report.
- b) Security Cameras. Working on getting the cameras that Joe & Krista Jarvis donation to the township hooked up.
- c) New Computers. Motion Fusilier, second Proctor to approve the purchase of four new desk top computers in the amount of \$6,046.60 to be paid out of 101-970-970-000. Ayes: Milkey, Moutinho, Thompson, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**
- d) Update on Ordinance Review Committees. Both committees have meet and are working the review of the ordinances.

PUBLIC COMMENT:

Sybil Kolon, Bill Gervick

COMMENTS FROM BOARD MEMBERS.

Jarvis recently went on vacation to Mackinaw Island and had the opportunity to read their ordinances.

Moutinho commented that Broadband is on our website with links for information.

Thompson reminded the attendees that you can contact the office anytime with questions and concerns.

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report
- b) Washtenaw County Sheriff Monthly Report

ADJOURNMENT: Motion Seefeld, second Thompson to adjourn. Ayes: All.
CARRIED.

Meeting Adjourned at 8:11 PM

Danell Proctor, Clerk

Approved: October 11, 2022