

MANCHESTER TOWNSHIP
Regular Board Meeting

Tuesday, July 13, 2021

Supervisor Milkey called the regular meeting of the Township of Manchester to order at 7:00 p.m.

MEMBERS PRESENT: Supervisor Ron Milkey, Treasurer Kim Thompson, Trustee Lisa Moutinho, Trustee Krista Jarvis, Trustee John Seefeld, Trustee Mike Fusilier. Absent Clerk Danell Proctor

ALSO PRESENT: Fire Chief Scully, Sybil Kolon, Dawn Moore, Sarah Felder

ADDITIONS & DELETIONS TO AGENDA: Add State Boundary Commission Minutes under Other Minutes on File, add b) Washtenaw County Sherriff Report under Correspondence. Motion Seefeld, seconded Moutinho to approve the agenda as amended. Ayes: All. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES: Board received the minutes of the regular meeting of 6/8/2021, Budget Workshop of 6/8/2021 and Special Meeting of 6/28/2021. Moved by Fusilier, seconded Milkey to approve the minutes from the regular board meeting of 6/8/2021 as presented. Ayes: All. **CARRIED.** Motion Fusilier, seconded Moutinho to approve the minutes from the Budget Workshop of 6/8/2021 as presented. Ayes: All. **CARRIED.** Motion Jarvis, seconded Seefeld to approve the minutes from the Special Meeting from 6/28/2021 as presented. Ayes: All. **CARRIED.** The board accepted the minutes from the Planning Commission 7/1/2021.

OTHER MINUTES ON FILE: Manchester Village Council. State Boundary Commission Public Hearing Comments. Milkey noted that he was going to contact the State Boundary Commission regarding that not all the comments that were made in the public hearing were noted.

TREASURER'S REPORT: \$1,330,933.65. Motion Moutinho, seconded Seefeld to accept Treasurer's report. Ayes: Fusilier, Jarvis, Thompson, Milkey, Moutinho, Seefeld. **CARRIED.**

PRESENTAION OF BILLS: Bills to be paid \$13,328.66 from the General Fund and \$8,639.36 from Road Fund. Motion Jarvis, seconded Moutinho to approve payment of bills from General Fund for \$13,328.66. Ayes: Moutinho, Seefeld, Milkey, Fusilier, Jarvis, Thompson. **CARRIED.** Motion Seefeld, seconded Milkey to approve payment of \$8,639.36 from Road Fund. Ayes: Moutinho, Seefeld, Milkey, Fusilier, Jarvis, Thompson. **CARRIED.**

PUBLIC COMMENT: Sybil Kolon and Sara Felder both spoke regarding their support of the "Accessory Dwelling Units".

FIRE DEPARTMENT:

- a) Fire Department Activity Report: On file.
- b) Fire Chiefs Report. Accepted. Motion Fusilier, seconded Moutinho to approve the additional \$11,214.00 to the cost of the new fire truck being built. Ayes: Milkey, Thompson, Moutinho, Jarvis, Seefeld, Fusilier. **CARRIED.** Discussion on selling the 1946 Fire Truck that has been in storage for many years. It was decided to take some time and do research on the selling of the truck.

DEPARTMENT REPORTS/BUSINESS:

- a) ZONING ADMINISTRATOR: Report on File. Lot of neighbor complaints this last month on miscellaneous items. 4 permits issued.
- b) PLANNING COMMISSION: Report Given.

- c) SUPERVISOR: Report Given. Receiving a lot of calls regarding neighbor disputes in township. The stamping business on Austin Rd. called to complain about speed in front of their business. Checking into some options for traffic control device. Joint session with the planning commission before our August 17th meeting at 6:00 p.m. Working on the logo for the township. Would like feedback from board on the designs submitted from STG. Hidden Lake Resort – there is dirt moving!
- d) FACILITIES-BUILDING/GROUNDS: Nothing to Report.
- e) BOARDS/MEETINGS: RRWC reported on signs and markers being placed on the river. Have received two of the three grants applied for.
- f) Broadband. Encourage residents to complete on-line survey for expenditures on ARP Funds on Washtenaw.org/broadband
- g) Parks & Rec. No Report

NEW BUSINESS:

- a) Meeting Dates for 2021 – 2022. Motion Fusilier, seconded Seefeld to approve Manchester Township Board Meetings to be held the second Tuesday of the month at 7:00 p.m. and the Budget Workshop Monday, June 20, 2022, and Budget Hearing Monday, June 27, 2022, at 7:00 p.m. Aye: All. **CARRIED.** Note: the August meeting is being held on the third Tuesday because of the fair parade being held on the second Tuesday.
- b) Set Wages for Non-Elected Employees. Motion Fusilier, seconded Milkey to increase the hourly wages of non-elected employees excluding Fire Department at the 1.415% cost of living increase. Ayes: Milkey, Thompson, Moutinho, Jarvis, Seefeld, Fusilier. **CARRIED.** Tabled Fire Department wages to August meeting.
- c) Appoint Township Attorney, Auditor, Bank's, and Newspaper of Record. Motion Milkey, seconded Seefeld to appoint Fahey & Assoc. as Township Attorney. Ayes: Milkey, Thompson, Moutinho, Jarvis, Seefeld, Fusilier. **CARRIED.** Motion Moutinho, seconded Thompson to appoint PSLZ, LLP as Township Auditor. Ayes: Moutinho, Fusilier, Seefeld, Jarvis, Milkey, Thompson. **CARRIED.** Motion Milkey, seconded Seefeld to name Old National Bank and Level One as the Township Banks. Ayes: Milkey, Jarvis, Seefeld, Fusilier, Thompson, Moutinho. **CARRIED.** Motion Milkey, seconded Fusilier to appoint The Manchester Mirror as Newspaper of Record. Ayes: Moutinho, Seefeld, Milkey, Jarvis, Fusilier, Thompson. **CARRIED.**
- d) PA-116 (3) Fusilier. Motion Milkey, seconded Moutinho to accept PA-116 Applications by Travis & Melissa Fusilier, Michael & Kathy Fusilier and Charles & Marilyn Fusilier for Open Space Preservation Program with no objections. Ayes: Milkey, Moutinho, Jarvis, Thompson, Seefeld. Abstain: Fusilier. **CARRIED.**
- e) Principles of Government – MTA. Motion Milkey, seconded Seefeld to adopt Principles of Government from the Michigan Townships Association. Ayes: Milkey, Thompson, Jarvis, Moutinho, Seefeld, Fusilier. **CARRIED.**
- f) Resolution No. 21-14 “A Resolution Approving Zoning Language That Would Allow Accessory Dwelling Units as Detailed in Attached Zoning Language Approved by the Planning Commission. Motion Milkey, seconded Jarvis to adopt Resolution No. 21-14 “A Resolution Approving Zoning Language That Would Allow Accessory Dwelling Units as Detailed in Attached Zoning Language Approved by the Planning Commission with the changes in paragraph 7; A caretaker may also reside in the accessory dwelling, paragraph 10. Minimum lot size for an Accessory Dwelling Unit shall be two (2) acres and paragraph 11. Approved Accessory Dwelling Units shall be required to apply every two (2) years for a Township land use permit, application should not be burdensome. Ayes: Seefeld, Fusilier, Milkey, Thompson, Moutinho, Jarvis. **CARRIED.**

OTHER BUSINESS:

- a) Village of Manchester. Nothing to Report.
- b) Resolution No. 21-06 “A Resolution to Establish an Intermunicipality Committee. Tabled to August meeting.
- c) Manchester Chamber of Commerce 3rd Thursdays. No action being taken.
- d) Cemeteries. The gates at Reynolds Cemetery are being periodically locked. Since locking there have been no issues. A tree limb fell on one of the graves at Reynolds Cemetery. There was no damage to the headstone. Milkey authorized ER Lawn Service to clean up debris from the limb.

PUBLIC COMMENT: Sarah Felder thanked the board for the approval of the Accessory Dwelling Units.

COMMENTS FROM BOARD MEMBERS. Seefeld noted the State Boundary Commission Meeting on August 25, 2021. Thompson noted July Revenue Sharing Check was received and a little higher than last year. Jarvis thanked Kolon and Seefeld for their hard work on the planning commission working on the Accessory Dwelling Language.

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report
- b) Washtenaw County Sheriff Department Monthly Report

ADJOURNMENT:

Moved by Thompson, seconded Seefeld to Adjourn. Voice vote: Ayes: all. **CARRIED.**
Meeting Adjourned at 8:49 p.m.

Kim Thompson,
Treasurer
Approved: August 17, 2021