

MANCHESTER TOWNSHIP  
Regular Board Meeting

Tuesday, April 12, 2022

Supervisor Milkey called the regular meeting of the Township of Manchester to order at 7:00 p.m.

**MEMBERS PRESENT:** Supervisor Ron Milkey, Clerk Danell Proctor, Treasurer Kim Thompson, Trustee John Seefeld, Trustee Lisa Moutinho, Trustee Mike Fusilier, Trustee Krista Jarvis.

**ALSO PRESENT:** Fire Chief Scully, Sybil Kolon, Craig Coltre, Michael Coltre, Don Steele

**ADDITIONS & DELETIONS TO AGENDA:** Motion Moutinho, seconded Seefeld to approve the agenda as presented. Ayes: All. **CARRIED.**

**ACCEPTANCE/APPROVAL OF VARIOUS MINUTES:** Board received the minutes of the regular meeting of 3/8/2022. Moved by Fusilier, seconded Seefeld to approve the minutes from the regular board meeting of 3/8/2022 as corrected. Ayes: All. **CARRIED.** Planning Commission Minutes from April 7, 2022 were accepted.

**OTHER MINUTES ON FILE:** Manchester Village Council.

**TREASURER'S REPORT:** \$1,668,322.77. Motion Fusilier, seconded Seefeld to accept Treasurer's report. Ayes: Proctor, Milkey, Moutinho, Jarvis, Fusilier, Thompson, Seefeld. **CARRIED.**

**PRESENTATION OF BILLS:** Bills to be paid \$35,413.28 from the General Fund. Motion Thompson, seconded Jarvis to approve payment of bills from General Fund for \$35,413.28. Ayes: Seefeld, Thompson, Moutinho, Jarvis, Milkey, Proctor, Fusilier. **CARRIED.**

**PUBLIC COMMENT:** Craig Coltre

**FIRE DEPARTMENT:**

- a) Fire Department Activity Report: 44 Calls for the month of March.
- b) Fire Chiefs Report. Accepted. Monthly officer's meeting was held on 3/23/2022. Monthly training held on 3/30/22. Transportation vehicle spreadsheet for MiDeal vehicle purchase. Motion Milkey, seconded Fusilier to approve the hiring of Jonathon King to the position of Firefighter for the Manchester Township Fire Dept., pending passing drug test and physical. Ayes: All. **CARRIED.** Motion Milkey, seconded Fusilier to approve the hiring of Rance Rickard to the position of Firefighter for the Manchester Township Fire Dept., pending passing drug test and physical. Ayes: All. **CARRIED.**

**DEPARTMENT REPORTS/BUSINESS:**

- a) Zoning Administrator: Report on File. 4 permits issued in March and 4 inspections done. Variance was approved for Consumers Energy.
- b) Planning Commission: Public Hearing on April 21, 2022, at 7:00 p.m. for Solar Farm
- c) Supervisor: Update on trail project from Carr Park to Grossman Rd. WCRC will not allow using millings for trail, needs to be asphalt. This will increase the cost of the project.
- d) Facilities Buildings/Grounds: No Report
- e) Boards/Meetings: RRWC Spring Meeting is on April 26, 2022, at 6:00 p.m. at Hidden Lake Gardens
- f) Broadband: Working on contracts
- g) Parks & Rec: Chris Nordstrom from Carlisle Wartman will be working with Krista and Ron.

**NEW BUSINESS:**

- a) Oak Grove Cemetery Spring Clean-up Bid. Motion Fusilier, seconded Thompson to approve the bid from Brad's Ultimate Services to complete the spring clean-up in Oak Grove Cemetery for \$3,000.00 to be paid out of the Oak Grove Beautification Fund. Ayes: Seefeld, Proctor, Fusilier, Jarvis, Milkey, Moutinho, Thompson. **CARRIED.**
- b) Cemetery Sexton. Motion Thompson, seconded Proctor to approve the contract with Brad's Ultimate Services to perform the duties and responsibilities of Cemetery Sexton for Manchester Township. Ayes: Thompson, Jarvis, Fusilier, Milkey, Seefeld, Proctor, Moutinho. **CARRIED.**
- c) BSA Quote for Cemetery Software. Received quote from BSA for Cemetery Software. Will put in 2022-2023 Budget.
- d) Greater Irish Hill Region Intermunicipality Committee. Sybil Kolon will have a resolution for the May meeting.
- e) Washtenaw County 2022 Manchester Township Second Agreement. Motion Fusilier, seconded Moutinho to approve 2022 Manchester Township Second Agreement with Washtenaw County Road Commission for work on Buss Road, Lamb Road to Jackson County line for \$83,900.00 and Herman Road, Deer Valley Lane to Grossman Road for \$66,800.00. Ayes: Milkey, Thompson, Moutinho, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**
- f) Safety Systems Service Agreement. Motion Milkey, seconded Fusilier to approve Service Agreement with Safety Systems for \$610.00. Ayes: Proctor, Moutinho, Fusilier, Milkey, Jarvis, Seefeld, Thompson. **CARRIED.**
- g) Lawn Mowing Bids. Motion Fusilier, seconded Thompson to approve lawn mowing bids from ER Lawn Service for the mowing of Reynolds Cemetery and from T&N Service, Inc. for the mowing at Manchester Township. Ayes: Milkey, Thompson, Moutinho, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**
- h) Re-appoint Dave Thompson and George Daubner to the Planning Commission for a three-year term that expires May 2025. Motion Milkey, seconded Fusilier to re-appoint Dave Thompson and George Thompson to the Planning Commission for a three-year term that expires May 2025. Ayes: All. **CARRIED.**

**OTHER BUSINESS:**

- a) Village of Manchester. The village has hired a new Manager.

**PUBLIC COMMENT:** Michael Coltre, Bill Scully

**COMMENTS FROM BOARD MEMBERS.** Moutinho addressed the concerns regarding the re-location of the recycling bins.

**CORRESPONDENCE:**

- a) Washtenaw County Road Commission Staff & Monthly Report
- b) Washtenaw County Monthly Sheriff Report
- c) I.T. Right Letter
- d) Par Plan News

**ADJOURNMENT:** Motion Proctor, seconded Jarvis to adjourn. Ayes: All. **CARRIED.**

Meeting Adjourned at 8:14 p.m.

Danell Proctor  
Clerk  
Approved: May 10, 2022