

MANCHESTER TOWNSHIP
Regular Board Meeting

Tuesday, December 14, 2021

Supervisor Milkey called the regular meeting of the Township of Manchester to order at 7:00 p.m.

MEMBERS PRESENT: Supervisor Ron Milkey, Clerk Danell Proctor, Treasurer Kim Thompson, Trustee Lisa Moutinho, Trustee Mike Fusilier, Trustee Krista Jarvis. Absent: Trustee John Seefeld.

ALSO PRESENT: Fire Chief Scully, Sybil Kolon,

ADDITIONS & DELETIONS TO AGENDA: Add to Correspondence b) Washtenaw County Sheriff Monthly Report c) Consumers Energy Hearing Notice. Motion Fusilier, seconded Moutinho to approve the agenda as amended. Ayes: All. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES: Board received the minutes of the regular meeting of 11/9/2021. Moved by Fusilier, seconded Thompson to approve the minutes from the regular board meeting of 11/9/2021 as presented. Ayes: All. **CARRIED.** The board accepted the minutes from the Planning Commission 12/2/2021.

OTHER MINUTES ON FILE: Manchester Village Council.

TREASURER'S REPORT: \$1,093,384.66. Motion Jarvis, seconded Proctor to accept Treasurer's report. Ayes: Thompson, Milkey, Moutinho, Jarvis, Proctor, Fusilier. **CARRIED.**

PRESENTATION OF BILLS: Bills to be paid \$21,031.01 from the General Fund and \$34,235.90 from Road Maintenance Fund. Motion Milkey, seconded Fusilier to approve payment of bills from General Fund for \$20,031.01 and \$34,235.90 from Road Maintenance Fund. Ayes: Moutinho, Fusilier, Proctor, Jarvis, Milkey, Thompson. **CARRIED.**

PUBLIC COMMENT: Sybil Kolon

FIRE DEPARTMENT:

- a) Fire Department Activity Report: 43 Calls for the month of November. 509 calls this calendar year. 68 Burn Permits were issued in November.
- b) Fire Chiefs Report. Accepted. The monthly officer's meeting and membership training was held in November. Participating in Washtenaw County Regional Grant for Medical Equipment. Several trucks were in the Christmas Parade on December 3rd.
- c) Fire Calls. Will set-up a committee at the January meeting to look at the types of calls the fire department is responding to.

DEPARTMENT REPORTS/BUSINESS:

- a) Zoning Administrator: Report on File. 2 permits issued in November and 1 inspection done.
- b) Planning Commission: No Report.
- c) Supervisor: Thorn Lake Solar has submitted sight plan for review to the planning commission. Public hearing most likely in February 2022. Met with Stantec to go through preliminary information. Bid package ready early spring 2022.
- d) Facilities Buildings/Grounds: No Report.
- e) Boards/Meetings: River Raisin Watershed met December 14, 2021, put in grant request to EAGLE to get a real office. WWRA will be doing random polls at the recycle bins to see who is using the bins and what are being put in.
- f) Broadband: Meeting Thursday, December 16th at 8:00 a.m. via Zoom. Will be meeting (3) times in 2022. Contracts are under way.
- g) Parks & Rec: No Report

NEW BUSINESS:

- a) Quote for Adobe. Received (2) quotes from I.T.Right for Adobe to be installed on new laptops. After discussion, decided not to purchase at this time.
- b) Shred Quotes. Received (2) quotes to have shredding done. Will be cleaning out storage room and need to have shredding done. Motion Milkey, second Proctor to go with AccuShred for the price of \$239.00. Ayes: Fusilier, Proctor, Milkey, Thompson, Jarvis, Moutinho. **CARRIED.**
- c) Address Ordinance Committee. Township Attorney suggested that the township do an Address Ordinance. Carl Macomber, Mike Fusilier and Kim Thompson will sit on committee and bring back to board in January.
- d) Personnel Evaluations. Will have committee start doing employee evaluations in January.

OTHER BUSINESS:

- a) Village of Manchester. Waiting for approval letter from LARA
- b) ARP Funds. At the November meeting Thompson was going to investigate consultant for ARP Funds. The firms that she contacted focus on higher dollar amounts. Will look into different options.

PUBLIC COMMENT: Sybil Kolon

COMMENTS FROM BOARD MEMBERS. Fusilier has attended Farming Conventions recently and concerns regarding solar farms has been the topic. Proctor asked the board who is interested in attending the MTA Conference in April. Registration opens January 4, 2022. Thompson is working with Carlisle Wortman on Survey. Will be on the home page of the website and paper copies will be available in the office.

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report
- b) Consumers Energy Public Hearing Notice.
- c) Washtenaw County Monthly Sheriff Report.

ADJOURNMENT: Motion Thompson, seconded Fusilier to adjourn. Ayes: All. **CARRIED.**

Meeting Adjourned at 7:57p.m.

Danell Proctor
Clerk

Approved: January 11, 2022