

MANCHESTER TOWNSHIP
Regular Board Meeting

Tuesday, November 9, 2021

Supervisor Milkey called the regular meeting of the Township of Manchester to order at 7:00 p.m.

MEMBERS PRESENT: Supervisor Ron Milkey, Clerk Danell Proctor, Treasurer Kim Thompson, Trustee Lisa Moutinho, Trustee John Seefeld, Trustee Mike Fusilier. Absent: Trustee Krista Jarvis.

ALSO PRESENT: Fire Chief Scully, Sybil Kolon,

ADDITIONS & DELETIONS TO AGENDA: Motion Fusilier, seconded Moutinho to approve the agenda as amended. Ayes: All. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES: Board received the minutes of the regular meeting of 10/12/2021. Moved by Seefeld, seconded Thompson to approve the minutes from the regular board meeting of 10/12/2021 as presented. Ayes: All. **CARRIED.** The board accepted the minutes from the Planning Commission 11/4/2021.

OTHER MINUTES ON FILE: Manchester Village Council.

TREASURER'S REPORT: \$1,535,261.62. Motion Fusilier, seconded Seefeld to accept Treasurer's report. Ayes: Thompson, Milkey, Moutinho, Seefeld, Proctor, Fusilier. **CARRIED.**

PRESENTATION OF BILLS: Bills to be paid \$36,717.12 from the General Fund. Motion Seefeld, seconded Fusilier to approve payment of bills from General Fund for \$36,717.12. Ayes: Moutinho, Fusilier, Proctor, Seefeld, Milkey, Thompson. **CARRIED.**

PUBLIC COMMENT: None

FIRE DEPARTMENT:

- a) Fire Department Activity Report: 41 Calls for the month of October. 460 calls this calendar year. 52 Burn Permits were issued in October.
- b) Fire Chiefs Report. Accepted. The monthly officer's meeting and membership training was held in October. Department training on extrication. Par Plan Grant was submitted for portable, battery operated emergency scene lighting. FEMA Fire Act Grant application period is open.
- c) Sale of Fire Truck. Chief Scully asked the board to use Payette Sales as a broker for the sale of the truck being replaced with the new one. They charge a 10% commission on the sale. The truck is approximately worth \$26,000.00. Motion Milkey, seconded Fusilier to approve Payette Sales to be the broker for the sale of old fire truck. Ayes: All. **CARRIED.**

DEPARTMENT REPORTS/BUSINESS:

- a) Zoning Administrator: Report on File. 5 permits issued. Township Attorney would like the township to follow up on zoning denial issued in 2017 to Andy Bobo. Motion Fusilier, seconded Seefeld to have Zoning Administrator follow up on zoning denial issued in 2017 to Andy Bobo. Ayes: All. **CARRIED.** Discussion on the gazebo that was built by Andy Bob on his lot without a zoning permit. Motion Milkey, seconded Proctor to have the Zoning Administrator contact Andy Bobo and ask that he come in and apply for a zoning permit. Ayes: All. **CARRIED.**
- b) Planning Commission: Report Given.

- c) Supervisor: Update on Trail and Connecting Communities Grant. Short term rental bill is going before the Senate, contact your Senator to voice your concerns.
- d) Facilities Buildings/Grounds: Moving the recycle bins timeline as moved up. The is currently leasing the property.
- e) Boards/Meetings:
- f) Broadband: Continuing to work on contracts.
- g) Parks & Rec: No Report

NEW BUSINESS:

- a) Oak Grove Cemetery Trash Cans. Motion Thompson, seconded Milkey to approve the purchase of (8) new trash cans for Oak Grove Cemetery of \$2,976.54 to be paid out of Oak Grove Cemetery Beautification Fund. Ayes: Moutinho, Proctor, Thompson, Fusilier, Milkey, Seefeld. **CARRIED.**
- b) Snow Removal Bid. Motion Fusilier, seconded Seefeld to award the snow removal bid to T & N Service, Inc. for the 2021-2022 winter season. Ayes: Milkey, Thompson, Moutinho, Seefeld, Fusilier, Proctor. **CARRIED.**

OTHER BUSINESS:

- a) Village of Manchester. Nothing to Report
- b) Oak Grove Cemetery/Beautification Expenditure Request. Motion Thompson, seconded Seefeld to approve the expenditures of \$3,500.00 to John Schaible and \$46.61 to Mike Tindall for work done in Oak Grove Cemetery to be paid out of the Oak Grove Cemetery Beautification Fund. Ayes: Seefeld, Milkey, Thompson, Fusilier, Proctor, Moutinho. **CARRIED.**

PUBLIC COMMENT: None

COMMENTS FROM BOARD MEMBERS. Moutinho - City of Jackson is using a consultant for ARP Funds. Thompson will investigate and report back to board. Thompson – Winter tax bills are printed and will be mailed the end of the month. Putting a brief newsletter on the back of the tax bill. Survey is almost ready to launch. Seefeld – When is MTA Conference and where. April 25 through the 28th in Lansing.

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report
- b) Norvell Township Notice of Intent to Plan.
- c) Washtenaw County Monthly Sheriff Report.

ADJOURNMENT: Motion Thompson, seconded Moutinho to adjourn. Ayes: All.
CARRIED.

Meeting Adjourned at 8:12 p.m.

Danell Proctor
Clerk
Approved: December 14,
2021