

MANCHESTER TOWNSHIP
Regular Board Meeting

Tuesday, March 17, 2020

Trustee Milkey called the meeting to order at 7:00p.m.

Letter was received from Carl Macomber to let us know of his resignation from the board after 43 years. Motion Seefeld, seconded Milkey to accept Carl Macomber's resignation. Ayes: 4 Nays: Carey. **CARRIED.**

Motion Milkey, seconded Seefeld to appoint Mike Fusilier as trustee to fill Carl Macomber's vacancy on the board as trustee. Ayes: All. **CARRIED.**

MEMBERS PRESENT: Clerk Danell Proctor, Treasurer Laurie Carey, Trustee Lisa Moutinho, Trustee Ron Milkey, Trustee Mike Fusilier and Trustee John Seefeld. Absent: Supervisor Gene DeRossett.

ALSO PRESENT: Pat Vaillencourt

ADDITIONS & DELETIONS TO AGENDA: Add to NB c) Appoint Kathy Judge to Board of Review d) Office Hours. Delete Department Reports/Business, under NB delete a) WWCA – Doug Parr, under OB delete b) Manchester Run c) WATS Susan Flowers d) Village of Manchester Parks Request e) Meeting Room Door Replacement f) Township Owned Vacant Property g) Communication Guideline Policy h) Building Fund i) Village of Manchester. Motion Fusilier, seconded Seefeld to approve the agenda with changes. Ayes: All. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES: Board received the minutes of the regular meeting of 2/11/2020. Moved by Moutinho, seconded Milkey to approve the minutes from the regular board meeting of 2/11/2020 as presented. Ayes: All. **CARRIED.** The board accepted the minutes from the Fire Department of 2/26/2020, Planning Commission 3/5/2020.

OTHER MINUTES ON FILE: Manchester Village Council

TREASURER'S REPORT: Payroll, Checking & Savings - \$ 1,278,871.82. Motion Milkey, seconded Moutinho to accept Treasurers report. Ayes: Fusilier, Seefeld, Milkey, Proctor, Seefeld, Carey, Moutinho. **CARRIED.** Motion Carey, seconded Milkey to approve the purchase of new chairs for meeting room to replace old wooden ones not to exceed \$1,500.00 to be paid out of account 101-970-970-000 Capital Outlay. Ayes: Seefeld, Moutinho, Fusilier, Milkey, Proctor, Carey. **CARRIED.**

PRESENTAION OF BILLS: Bills to be paid \$28,149.87 from the General Fund. Motion Carey, seconded Seefeld to approve payment of bills from the General Fund for \$28,149.87. Ayes: Proctor, Milkey, Fusilier, Seefeld, Carey, Moutinho. **CARRIED.**

PUBLIC COMMENT: Pat Vaillencourt

FIRE DEPARTMENT:

- a) Fire Department Activity Report: On file.
- b) Fire Chiefs Report. Accepted. Motion Moutinho, seconded Fusilier to approve the hiring of Sarah Felder as EMT for the fire department after receiving passing results from a driving record check, a background check and a drug screening test. Ayes: Milkey, Proctor, Moutinho, Seefeld, Fusilier, Carey. **CARRIED.**

NEW BUSINESS:

- c) Appoint Kathy Judge to the Board of Review. Motion Milkey, seconded Proctor to appoint Kathy Judge as an alternate to the Board of Review. Ayes: All. **CARRIED.**
- d) Office Hours. Discussion as to how the township was going to handle office hours during the COVID-19. Will keep the doors locked but will continue with someone in the office.

OTHER BUSINESS:

- a) Resolution No. 19-18 Resolution to Adopt Enhanced Access to Public Records Policy. Motion Proctor, seconded Carey to adopt Resolution No. 19-18 A Resolution to Adopt Enhanced Access to Public Records Policy. Ayes: Moutinho, Fusilier, Seefeld, Milkey, Proctor, Carey. **CARRIED.**

PUBLIC COMMENT: None

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report

ADJOURNMENT:

Moved by Seefeld, seconded Carey to Adjourn. Voice vote: Ayes: all. **CARRIED.**
Meeting Adjourned at 7:36 p.m.

Danell Proctor, Clerk
Approved: April 14, 2020