

MANCHESTER TOWNSHIP  
Regular Board Meeting

Tuesday, June 9, 2020

Supervisor DeRossett called the teleconferenced regular meeting of the Township of Manchester to order at 7:00p.m.

**MEMBERS PRESENT:** Supervisor Gene DeRossett, Clerk Danell Proctor, Treasurer Laurie Carey, Trustee Lisa Moutinho, Trustee Ron Milkey, Trustee Mike Fusilier and Trustee John Seefeld.

**ALSO PRESENT VIA TELEPHONE:** Fire Chief Bill Scully, Sybil Kolon, Pat Vaillencourt, Kim Thompson

**ADDITIONS & DELETIONS TO AGENDA** Add to NB e) SWSCOG Motion Seefeld, seconded Milkey to approve the agenda with changes. Ayes: All. **CARRIED.**

**ACCEPTANCE/APPROVAL OF VARIOUS MINUTES:** Board received the minutes of the regular meeting of 5/12/2020. Moved by Moutinho, seconded Carey to approve the minutes from the regular board meeting of 5/12/2020 with changes. Ayes: All. **CARRIED.** The board accepted the minutes from the Planning Commission 6/4/2020.

**OTHER MINUTES ON FILE:** Manchester Village Council

**TREASURER'S REPORT:** \$ 1,390,697.79. Motion Fusilier, seconded Seefeld to accept Treasurers report. Ayes: Fusilier, Seefeld, Milkey, Proctor, Seefeld, Carey, Moutinho, DeRossett. **CARRIED.**

**PRESENTAION OF BILLS:** Bills to be paid \$ 36,974.08 from the General Fund and \$40,712.65 from General Fund for Building Repair Invoices. Motion Carey, seconded Moutinho to approve payment of bills from the General Fund for \$36,974.08. Ayes: Proctor, Milkey, Fusilier, Seefeld, DeRossett, Carey, Moutinho. **CARRIED.** Motion Milkey, seconded Carey to approve payment of Building Repair Invoices from the General fund for \$40,712.65. Ayes: Milkey, DeRossett, Seefeld, Moutinho, Proctor, Carey, Fusilier. **CARRIED.**

**PUBLIC COMMENT:** None

**FIRE DEPARTMENT:**

- a) Fire Department Activity Report: On file.
- b) Fire Chiefs Report. Accepted.

**DEPARTMENT REPORTS/BUSINESS:**

- a) ZONING ADMINISTRATOR: Report on File.
- b) PLANNING COMMISSION: Report Given.
- c) SUPERVISOR: Report Given.
- d) FACILITIES-BUILDING/GROUNDS: Milkey updated the board on the progress of the building repairs. Brick & block work has been completed. Waiting on windows, should be end of June. Interior work to begin this week. Milkey obtained a quote to replace all windows in the building for \$57,000.00. Will discuss at Budget Workshop the next steps for window replacements.
- e) BOARDS/MEETINGS: SWWCOG Wednesday, June 17, 2020 at 6:00 pm at Sharon Township Hall.

**NEW BUSINESS:**

- a) Scanning of Old Records. Carey checked into having some of the old tax rolls scanned to save on storage space. Very costly. Will continue to store old records at Township.
- b) Budget Workshop and Hearing. Budget Workshop June 22, 2020 at 7:00 pm and Budget Hearing June 29, 2020 at 7:00 pm.
- c) Western Washtenaw Construction Authority Board Representative. Motion Milkey, seconded Fusilier to appoint Danell Proctor to serve as Manchester Township Board Representative with Gene DeRossett as alternate. Ayes: Carey, Moutinho, Seefeld, DeRossett, Fusilier, Proctor, Milkey. **CARRIED.**
- d) Cemetery Management Webcast. Motion DeRossett, seconded Milkey to approve the expenditure of \$188.00 for Danell Proctor and Lisa Moutinho attend Cemetery Management Webcast online. Ayes: DeRossett, Carey, Moutinho, Milkey, Seefeld, Fusilier, Proctor. **CARRIED.**
- e) SWWCOG. Milkey brought to the board's attention of the agenda item on the SWWCOG Meeting being held on Wednesday, June 17, 2020 item 10. Fire Department-Discussion on Fire Authority. Moutinho will update on the position the Manchester Township Board is taking looking into a Fire Authority.

**OTHER BUSINESS:**

- a) Update on Building Repairs. Update was given under Facilities/Buildings Grounds. Carey added that the new phones will be installed on Wednesday, June 10, 2020.

**PUBLIC COMMENT:** Sybil Kolon, Pat Vaillencourt

**CORRESPONDENCE:**

- a) Washtenaw County Road Commission Staff & Monthly Report

**ADJOURNMENT:**

Moved by Milkey, seconded Proctor to Adjourn. Voice vote: Ayes: all. **CARRIED.**  
Meeting Adjourned at 8:36 p.m.

Danell Proctor, Clerk  
Approved: July 14, 2020