

MANCHESTER TOWNSHIP  
Regular Board Meeting

Tuesday, April 13, 2021

Supervisor Milkey called the regular meeting of the Township of Manchester to order at 7:00p.m.

**MEMBERS PRESENT:** Supervisor Ron Milkey, Clerk Danell Proctor, Treasurer Kim Thompson, Trustee Krista Jarvis, Trustee Mike Fusilier. Absent: Trustee Lisa Moutinho.

**ALSO PRESENT:** Fire Caption Booth, Sybil Kolon and Don Steele

**ADDITIONS & DELETIONS TO AGENDA:** Add to NB d) Planning Commission Appointments e) Damage to Reynolds Cemetery f) Natural Resources Discussion. Motion Thompson, seconded Seefeld to approve the agenda with changes. Ayes: All. **CARRIED.**

**ACCEPTANCE/APPROVAL OF VARIOUS MINUTES:** Board received the minutes of the regular meeting of 3/16/2021. Moved by Fusilier, seconded Seefeld to approve the minutes from the regular board meeting of 3/16/2021 as presented. Ayes: All. **CARRIED.** The board accepted the minutes from the Planning Commission 4/1/2021.

**OTHER MINUTES ON FILE:** Manchester Village Council.

**TREASURER'S REPORT:** \$1,098,563.31. Motion Proctor, seconded Jarvis to accept Treasurer's report. Ayes: Fusilier, Proctor, Jarvis, Thompson, Seefeld, Milkey. **CARRIED.**

**PRESENTAION OF BILLS:** Bills to be paid \$18,299.23 from the General Fund. Motion Seefeld, seconded Fusilier to approve payment of bills from the General Fund for \$18,299.23. Ayes: Milkey, Proctor, Fusilier, Jarvis, Seefeld, Thompson. **CARRIED.**

**PUBLIC COMMENT:** None

**FIRE DEPARTMENT:**

- a) Fire Department Activity Report: On file.
- b) Fire Chiefs Report. Accepted. Motion Thompson, seconded Fusilier to approve the purchase of a new printer for the fire department for \$349.99 to be paid out of 101-336-726-000. Ayes: Milkey, Thompson, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**
- c) Resignations. Motion Milkey, seconded Seefeld to accept resignations from Sarah Felder and Andrew Vanderbok from the Fire Department. Ayes: All. **CARRIED.**

**DEPARTMENT REPORTS/BUSINESS:**

- a) ZONING ADMINISTRATOR: Report on File.
- b) PLANNING COMMISSION: Report Given.
- c) SUPERVISOR: Report Given.
- d) FACILITIES-BUILDING/GROUNDS: Report Given.
- e) BOARDS/MEETINGS: None to report
- f) Broadband. No Report.
- g) Parks & Rec. Jarvis to assemble group to look into parks & rec for the township.

**NEW BUSINESS:**

- a) Oak Grove Cemetery Bid. Motion Fusilier, seconded Proctor to accept mowing bid for Oak Grove Cemetery from Jon Way. Ayes: Jarvis, Fusilier, Thompson, Milkey, Proctor, Seefeld. **CARRIED.**
- b) Carpet Cleaning Bid. Motion Seefeld, seconded Thompson to accept bid from Steve's Services to clean carpets in the meeting room and offices at the cost or

- \$400.00 to be paid out of 101-265-865-000. Ayes: Thompson, Milkey, Fusilier, Seefeld, Proctor, Jarvis. **CARRIED.**
- c) Washtenaw County Road Commission. Motion Seefeld, seconded Jarvis to approve the 2021 Manchester Township Agreement with Washtenaw County Road Commission for Dust Control and Buss Road, Sharon Hollow to Lamb Road project. Ayes: Milkey, Thompson, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**
  - d) Planning Commission Appointments. Motion Milkey, seconded Fusilier to appoint Doug Brooks to the planning commission for a three-year term expiring May 2024. Ayes: All. **Carried.** Motion Milkey, seconded Proctor to appoint Michelle Stace to the planning commission to fill vacancy with the term expiration date of May 2023. Ayes: All. **CARRIED.**
  - e) Damage to Reynolds Cemetery. Mike Meranuck from ER Lawn Service contacted Ron that there had been some damage done at Reynolds Cemetery to the lawn. Motion Thompson, seconded Jarvis to approve ER Lawn Service to make the repairs to the lawn that was damaged for \$500.00. Ayes: Milkey, Thompson, Jarvis, Seefeld, Fusilier, Proctor. **CARRIED.**
  - f) Natural Resources Discussion. Ron was contacted by the Sharon Township Supervisor to ask if Manchester Township would be willing to meet with the Sharon, Freedom and Bridgewater Townships to discuss Mineral Distraction Ordinance. Ron will follow up with board with a date.

**OTHER BUSINESS:**

- a) Oak Grove Cemetery. Motion Milkey, seconded Fusilier to appoint Mike Miner as Sexton for Oak Grove Cemetery. Ayes: All. **CARRIED.** Motion Thompson, seconded to set the Cemetery Sexton salary at \$24,960 annually for both Oak Grove and Reynolds Cemetery. Ayes: Jarvis, Seefeld, Proctor, Milkey, Fusilier, Thompson. **CARRIED.** Need to have the sign changed at Oak Grove to reflect Manchester Township as contact information. Thompson to check with SteeleGrafix about having the sign updated. Discussion on the needs of a dumpster at the cemetery for spring clean-up. New trash cans are needed, will but into next year's budget.
- b) Village of Manchester. State Boundary Commission will hold a public hearing on April 28, 2021 at Manchester High School with a backup date of May 5, 2021.

**PUBLIC COMMENT:** Sybil Kolon

**COMMENTS FROM BOARD MEMBERS.** Milkey gave an update on the trails and will have further information to report in May. Reminder budget workshop is June 8, 2021 at 5:00 pm. Will have a work session with Ron Mann on May 4, 2021 at 6:30pm with an alternate date of May 12, 2021 for financial review.

**CORRESPONDENCE:**

- a) Washtenaw County Road Commission Staff & Monthly Report

**ADJOURNMENT:**

Moved by Seefeld, seconded Jarvis to Adjourn. Voice vote: Ayes: all. **CARRIED.**  
Meeting Adjourned at 8:45 p.m.

Danell Proctor, Clerk  
Approved: May 11, 2021