

TOWNSHIP OF MANCHSTER
APPLICATION FOR INFORMATION
UNDER THE FREEDOM OF INFORMATION ACT

Application date _____ Request No. _____

APPLICANT IDENTIFICATION (print or type)

Name _____ Phone _____

Mailing Address _____

INFORMATION IDENTIFICATION (print or type)

Description of
Information _____

applicant's signature

ADMINISTRATIVE INFORMATION

To be completed by the Manchester Township representative(s)

Class of information:

exempt () non-exempt () revisions required ()
indigent () fee waived () deposit required ()
subscription ()

Time allotted to satisfy petition = _____ hrs X \$ _____/hr = \$ _____

Number of copied pages = _____ *\$1.00 PER PAGE* = \$ _____

Postage (if applicable) = \$ _____

DEPOSIT -\$ _____

TOTAL FEE \$ _____

Fee received \$ _____ Date _____ By _____

Applicant given copy of Township FOIA policy (yes/no)

Signature of Authorize Twp. Agent _____ Records released (date) _____