

MANCHESTER TOWNSHIP
Regular Board Meeting

Tuesday, February 11, 2020

Trustee Milkey called the meeting to order at 7:00p.m.

MEMBERS PRESENT: Clerk Danell Proctor, Treasurer Laurie Carey, Trustee Lisa Moutinho, Trustee Ron Milkey, Trustee Carl Macomber and Trustee John Seefeld. Absent: Supervisor Gene DeRossett.

ALSO PRESENT: Fire Captain Brian Kunzelman, Lana Theis State Senator, 22nd District along with other guests

ADDITIONS & DELETIONS TO AGENDA: Add to NB a) Communication Guidelines Policy b) Building Fund. Delete Supervisor Report. Motion Macomber, second Seefeld to approve agenda with changes. Ayes: All. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES: Board received the minutes of the regular meeting of 1/14/2020 and Special Meeting of 2/3/2020. Moved by Carey, seconded Moutinho to approve the minutes from the regular board meeting of 1/14/2020 and Special Meeting of 2/3/2020 as presented.

Ayes: All. **CARRIED.** The board accepted the minutes from the Fire Department of 1/29/2020, Planning Commission 2/6/2020.

OTHER MINUTES ON FILE: Manchester Village Council

TREASURER'S REPORT: Payroll, Checking & Savings - \$ 1,158,001.97. Motion Proctor, seconded Moutinho to accept Treasurers report. Ayes: Macomber, Seefeld, Milkey, Proctor, Seefeld, Carey, Moutinho. **CARRIED.**

PRESENTAION OF BILLS: Bills to be paid \$ 19,919.37 from the General Fund. Motion Carey, seconded Seefeld to approve payment of bills from the General Fund for \$19,919.37. Ayes: Proctor, Milkey, Macomber, Seefeld, Carey, Moutinho. **CARRIED.**

PUBLIC COMMENT: Sybil Kolon, Susan Sabourin, Matt Lucas

FIRE DEPARTMENT:

- a) Fire Department Activity Report: 43 calls for the month of January 2020
- b) Fire Chiefs Report. Accepted. Motion Milkey, second Seefeld to give the Fire Department approval to sell the suburban at a reasonable price as is. Ayes: Milkey, Carey, Moutinho, Seefeld, Macomber, Proctor. **CARRIED.**

DEPARTMENT REPORTS/BUSINESS:

- a) ZONING ADMINISTRATOR: Report Given.
- b) PLANNING COMMISSION: Report Given.
- c)
- d) FACILITIES-BUILDING/GROUNDS: No Report.
- e) BOARDS/MEETINGS: Broadband Task Force February 13, 2020 at 8:00 am at the Chelsea District Library. Surveys have been mailed and are due by March 16, 2020.

NEW BUSINESS:

- a) Communication Guidelines Policy. Lisa would like to have a Communication Guideline Policy set up for communication between board members. She has come up with the policy and send out to board members by the end of the week. Will have on the March 17, 2020 agenda for approval.
- b) Building Fund. The board needs to think about setting up an account for future building projects for the township. Looking ahead as the Village becoming a City. Motion

Moutinho, second Carey to ask our Attorney William Fahey to provide us with draft language of a resolution we can use to create building fund for future use of township dollars. Ayes: All. **CARRIED.**

OTHER BUSINESS:

- a) Resolution No. 19-18 Resolution to Adopt Enhanced Access to Public Records Policy. Tabled.
- b) Meeting Room Door Replacement. Milkey will get a couple more bids for the door replacement and for adding windows to existing doors. Will have on March 17-2020 agenda.
- c) Township Owned Property. Carl will get quote from surveyor to have the vacant lots surveyed. Discussed that the township will put the lots up for sale after surveys are completed. Will contact neighbors first to see if they are interested.
- d) Response from William Fahey. Will have Gene follow up on Dale Fisher Book.
- e) Village of Manchester. Seefeld and Carey have attended the last (2) meetings of the Village. City status the application is still being reviewed by the Boundary Commission. Ron, Gene and Lisa meet with Jeff Wallace, Pat Vaillencourt and Cindy Dresch to discuss the relationship between the village and the township. Article in The Mirror had some incorrect information. Moutinho to write letter to the editor to clarify.

PUBLIC COMMENT: Sybil Kolon, Matt Lucas, Andy Bobo

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report

ADJOURNMENT:

Moved by Carey, seconded Seefeld to Adjourn. Voice vote: Ayes: all. **CARRIED.**
Meeting Adjourned at 8:25 p.m.



Danell Proctor, Clerk
Approved: March 17, 2020