

MANCHESTER TOWNSHIP
Regular Board Meeting

Tuesday, July 17, 2018

Pledge of Allegiance.

Supervisor DeRossett called the meeting to order at 7:00p.m.

MEMBERS PRESENT: Clerk Danell Proctor, Treasurer Laurie Carey, Supervisor Gene DeRossett, Trustee Lisa Moutinho, Trustee Ron Milkey, Trustee Carl Macomber and Trustee John Seefeld.

ALSO PRESENT: Fire Chief Bill Scully and other guests.

ADDITIONS & DELETIONS TO AGENDA: Add to Fire Department c) Sand Lake Fire Contract, OB b) Planning Commission Vacancy, NB e) Signage f) Village of Manchester. Motion Macomber, seconded Carey to accept agenda with changes. Ayes: All. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES: Board received the minutes of the regular meeting of 6/12/18, Special meeting of 6/13/18, Budget Workshop 6/18/18, Special Meeting 6/25/18 and Budget Public Hearing 6/25/18. Moved by Carey, seconded Seefeld to accept the minutes from the regular board meeting of 6/12/18 as presented, special meeting of 6/13/18 as presented, budget workshop of 6/18/18 with corrections, special meeting of 6/25/18 as presented and budget public hearing of 6/25/18 as presented. Ayes: All. **CARRIED.** The board accepted Fire Department minutes of 6/27/18 and Planning Commission minutes of 7/12/2018.

OTHER MINUTES ON FILE: Manchester Village Council

TREASURER'S REPORT: Payroll, Checking & Savings - \$1,056,295.45. Motion Moutinho, seconded Macomber to accept Treasurers report. Ayes: DeRossett, Carey, Moutinho, Milkey, Seefeld, Macomber, Proctor. **CARRIED.** Tax bills have been mailed out. New system for accepting credit cards will be available soon.

PRESENTAION OF BILLS: Bills to be paid \$40,969.49 from the General Fund. Motion Seefeld, seconded Milkey to approve payment of bills from the General Fund for \$40,969.49. Ayes: Proctor, Milkey, Moutinho, Macomber, Seefeld, DeRossett, Carey. **CARRIED.**

PUBLIC COMMENT: Seth Kinker, Sun Times

FIRE DEPARTMENT:

- Fire Department Activity Report: Report on file.
- Fire Chiefs Report. Accepted.
- Sand Lake Fire Contract. Motion Carey, seconded Seefeld to accept contract with Sand Lake Fire Department through 2020 for sections 30-35 in the township. Ayes: Macomber, DeRossett, Milkey, Proctor, Carey, Moutinho, Seefeld. **CARRIED.**

DEPARTMENT REPORTS/BUSINESS:

- a) ZONING ADMINISTRATOR: Report Given.
- b) PLANNING COMMISSION: Report given.
- c) SUPERVISOR: Report given.
- d) FACILITIES-BUILDING/GROUNDS: Report given. Motion Milkey, seconded DeRossett to accept Stein Electric bid to replace all overhead lighting with LED to be paid out of 101-970-970-000 Capital Outlay. Ayes: DeRossett, Carey, Moutinho, Milkey, Seefeld, Macomber, Proctor. **CARRIED.**
- e) BOARDS/MEETINGS: None

NEW BUSINESS:

- a) Meeting Dates for 2018-2019. Motion Milkey, seconded Macomber to approve Manchester Township Board Meetings to be held second Tuesday of the month at 7:00 p.m. with the exception of the Budget Workshop, Monday, June 17, 2019 at 7:30 p.m. and the Budget Hearing to be held Monday, June 24, 2018 at 7:30 p.m. Ayes: All.
CARRIED.

August 14, 2018
September 11, 2018
October 9, 2018
November 13, 2018
December 11, 2018
January 8, 2019

February 12, 2019
March 12, 2019
April 9, 2019
May 14, 2019
June 11, 2019

Meeting Time: 7:00 p.m.

Budget Workshop: June 17, 2019
Budget Hearing: June 24, 2019

Meeting Time: 7:30 p.m.

- b) Resolution No. 18-11 A Resolution to Accept the Findings of the Watkins Lake Trail – Trail Feasibility Study. Motion Seefeld, seconded Carey to adopt Resolution No. 18-11 A Resolution to Accept the Findings of the Watkins Lake Trail – Trail Feasibility Study. Ayes: Moutinho, Seefeld, Carey, Milkey, Macomber, Proctor, DeRossett.
CARRIED.
- c) I.T. Right. Motion Seefeld, seconded Moutinho to approve bid from I.T. Right for computer updates to (5) office computers for \$890.00 to be paid out of 101-265-977-000 Office Equipment. Ayes: Macomber, Proctor, Seefeld, Milkey, Carey, Moutinho, DeRossett. **CARRIED.**
- d) Set Wages for Non-Elected Employees. Motion Carey, seconded Seefeld to increase wages of non-elected employees with the exception of election workers at the 2% cost of living increase. Ayes: DeRossett, Carey, Moutinho, Milkey, Seefeld, Macomber, Proctor. **CARRIED.** Motion Carey, seconded Moutinho to increase hourly wages of firefighters at the 2% cost of living increase. Ayes: Carey, Milkey, Moutinho, Proctor, DeRossett, Seefeld, Macomber. **CARRIED.** Motion Carey, seconded Seefeld to form committee to evaluate how the fire department is paid for training, meetings and truck checks with members; Macomber, Proctor, Carey, Scully and Kouba. Ayes: Moutinho, Milkey, Carey, DeRossett, Proctor, Macomber, Seefeld. **CARRIED.**
- e) Signage. Carey brought to the board her concerns regarding signage for the township events and meetings. The idea of asking the school about posting township events on the new Klager digital sign. Milkey volunteered to contact the school and get information.
- f) Village of Manchester. Carey spoke in regards to the joint meeting with the village in June. Concerned about the lack of communication between the village and the township. Discussion on how we can improve this issue. Going forward there will be copies of the village minutes in our packets and the village will be a standing item on the agenda.

OTHER BUSINESS:

- a) Broadband. Moutinho gave an update on the Broadband Committee. There will be a telephone kick-off meeting with CCG on July 24, 2018. Possibility of having a Town Hall Meeting before our regular scheduled August 2018 meeting. The committee is exploring other options as well. The board thanked Moutinho for all her commitment and time she is putting into the Broadband issue.
- b) Planning Commission Vacancy. Motion Proctor, seconded Milkey to appoint Danielle McLennan to the opening on the planning commission. Ayes: Carey, Milkey, Macomber, DeRossett, Proctor, Moutinho, Seefeld. **CARRIED.**

PUBLIC COMMENT: Pat Valencourt, Village of Manchester Mayor

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report

ADJOURNMENT:

Moved by Milkey seconded Seefeld to Adjourn. Voice vote: Ayes: all. **CARRIED.**
Meeting Adjourned at 8:23 p.m.

Danell Proctor, Clerk
Approved: August 14, 2018