

MANCHESTER TOWNSHIP
Regular Board Meeting

Tuesday, July 18, 2017

Pledge of Allegiance.

Supervisor DeRossett called the meeting to order at 7:01p.m.

Members present: Clerk Danell Proctor, Treasurer Laurie Carey, Trustee Carl Macomber, Trustee John Seefeld, Trustee Lisa Moutinho, Trustee Ron Milkey, Supervisor Gene DeRossett

ALSO PRESENT: Fire Chief Bill Scully along with other guests.

ADDITIONS & DELTIONS TO AGENDA: Move Alicia Ping to Public Comment, add to NB f.) Broadband Sub-Committee. Motion Macomber seconded Milkey to accept changes to agenda. Ayes: all. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES: Board received the minutes of the regular meeting of 6/13/17, Budget Workshop 6/19/17 and Special Meeting 6/26/17. Moved by Macomber, seconded Seefeld to accept the minutes from the 6/13/17 regular board meeting, 6/19/17 Budget Workshop and 6/26/17 Special Meeting as presented. Ayes: All. **CARRIED.** The board accepted Fire Department minutes of 6/28/17. Planning Commission minutes of 6/1/17.

OTHER MINUTES ON FILE: Manchester Village Council

TREASURER'S REPORT: Payroll, Checking & Savings - \$942,064.52. Motion Milkey, seconded Moutinho to accept Treasurers report. Ayes: Macomber, Proctor, Carey, Milkey, Moutinho, Seefeld, DeRossett. **CARRIED.** Summer tax bills have been mailed.

PRESENTAION OF BILLS: Bills to be paid \$39,641.59 from the General Fund. Motion DeRossett, seconded Seefeld to approve payment of bills from the General Fund for \$39,641.59. Ayes: Seefeld, Macomber, Carey, Proctor, Milkey, Moutinho, DeRossett. **CARRIED.**

PUBLIC COMMENT: Alicia Ping was in attendance and gave a brief presentation on A Resolution certifying to the Washtenaw County Clerk Ballot Language for an Eight-Year Millage of One (1) Mill Per Year to be Placed on the November 7, 2017 Election Ballot.

FIRE DEPARTMENT:

- Fire Department Activity Report: 32 total calls for service. Report on file.
- Fire Chiefs Report. Accepted
- Motion Milkey seconded Carey to approve the hiring of Kayla Bosley as Probationary EMT. Ayes: all. **CARRIED.**
- Motion Macomber seconded Seefeld to approve the hiring of Simon Lata as Probationary Firefighter. Ayes: all. **CARRIED.**

DEPARTMENT REPORTS/BUSINESS:

- a) ZONING ADMINISTRATOR: Report given.
- b) PLANNING COMMISSION: Report given.
- c) SUPERVISOR: Report given.
- d) FACILITIES-BUILDING/GROUNDS: Report given.
- e) BOARDS/MEETINGS: Joint Five Year Recreation Plan Community Open House 8/16/17 6:00PM – 8:00PM. Meeting with Sheriff's Department and concerned citizens on Schleweis Road 8/3/17 at 10:00AM.

NEW BUSINESS:

- a) New Copier. Motion Milkey seconded Moutinho to purchase new Cannon Copy from Applied Imaging to be paid out of office equipment from general fund for \$5,552.00. Ayes: Carey, Proctor, DeRossett, Seefeld, Macomber, Milkey, Moutinho. **CARRIED.**
- b) Fusilier DEQ. Information only from DEQ Site Specific Review.
- c) Appoint/Re-appoint Attorney, Auditor, Banks:
 - Attorney: Motion DeRossett, seconded Proctor to re-appoint Attorney Jesse O'Jack for the Township for the 2017/2018 fiscal year. Ayes: all. **CARRIED.**
 - Auditors: DeRossett felt the Township should review the Auditors and get an outside bid. Motion Macomber, seconded Carey to re-appoint Post, Smythe, Lutz and Ziel as the Auditors for Manchester Township for fiscal year 2017/2018. Ayes: Seefeld, Macomber, Proctor, Carey, Moutinho, Milkey. Nays: DeRossett. **CARRIED.**
 - Newspaper of Record: Motion Milkey, seconded Carey to use Manchester Mirror as Newspaper of Record for 2017/2018 fiscal year. Ayes: All. **CARRIED.**
 - Banks: Motion Carey, seconded Milkey to re-appoint all local banks within Washtenaw County including Old National, Huntington, Ann Arbor State Bank for 2017/2018 fiscal year. Ayes: all. **CARRIED.**
 - Carlisle/Wortman Planners: Motion DeRossett, seconded Milkey to retain Planners per contract and retainer fees. Ayes: All. **CARRIED.**
- d) Compensation for Board and Employees:
 - Firefighters: Motion Carey, seconded Moutinho to give Fire Department cost of living raise. Ayes: all. **CARRIED.**
 - Motion Carey, seconded Seefeld to change Fire Department Administrative Assistant from per run pay to monthly flat rate of \$400.00. Ayes: all. **CARRIED.**
- e) Broadband Sub-Committee. Moutinho gave report on Broadband Sub-Committee.

OTHER BUSINESS:

- a) 728 Glen Oak Drive. Discussion on home owners using Sandborn Road access to their property. Was contacted by Washtenaw County Road Commission in 2015 to stop accessing their property from Sandborn Road. This is still an ongoing problem. Board to make a resolution to be approved at the August meeting to send to Road Commission.

PUBLIC COMMENT: None**CORRESPONDENCE:**

- a) Washtenaw County Road Commission Staff & Monthly Report

ADJOURNMENT:

Moved by Moutinho seconded Carey to Adjourn. Voice vote: Ayes: all. **CARRIED.**
 Meeting Adjourned at 8:41p.m.

Danell Proctor, Clerk
 Approved: August 8, 2017