

MANCHESTER TOWNSHIP
Regular Board Meeting

Tuesday, November 14, 2017

Pledge of Allegiance.

Supervisor DeRossett called the meeting to order at 7:00p.m.

Supervisor DeRossett asked for a moment of silence for the passing of Lyle Widmayer who served in many roles for the township for 68 years.

MEMBERS PRESENT: Clerk Danell Proctor, Treasurer Laurie Carey, Trustee Carl Macomber, Trustee Lisa Moutinho, Trustee Ron Milkey, Supervisor Gene DeRossett and Trustee John Seefeld.

ALSO PRESENT: Attorney Jesse O'Jack and Firefighter Bill Kerns along with several other guests.

ADDITIONS & DELTIONS TO AGENDA: Add b) under OB Broadband Survey Results and c) to NB Property Tax Exemption. Motion Macomber seconded Milkey to accept changes to agenda. Ayes: all. **CARRIED.**

ACCEPTANCE/APPROVAL OF VARIOUS MINUTES: Board received the minutes of the regular meeting of 10/10/17, Closed Session of 10/10/17 and Special Meeting of 9/12/17. Moved by Macomber, seconded Seefeld to accept the minutes from the regular board meeting of 10/10/17, Closed Session of 10/10/2017 and Special Meeting of 9/12/17 as presented. Ayes: All. **CARRIED.** The board accepted Fire Department minutes of 10/25/17. Planning Commission minutes of 11/2/2017.

OTHER MINUTES ON FILE: Manchester Village Council and River Raisin Watershed Council.

TREASURER'S REPORT: Payroll, Checking & Savings - \$1,009,692.69. Motion Seefeld, seconded Moutinho to accept Treasurers report. Ayes: Macomber, Proctor, Carey, Milkey, Moutinho, DeRossett, Seefeld. **CARRIED.** Winter tax bills will be going out December 1st. Will be using our own printer this year to print tax bills and will be accepting credit cards for payments.

PRESENTAION OF BILLS: Bills to be paid \$41,091.81 from the General Fund. Motion Milkey, seconded Carey to approve payment of bills from the General Fund for \$41,091.81. Ayes: Macomber, Carey, Proctor, Milkey, Moutinho, DeRossett, Seefeld. **CARRIED.**

PUBLIC COMMENT: Chuck Kumnick Sharon Hollow Rd. wanted an update from the board regarding AshKay Island.

FIRE DEPARTMENT:

- Fire Department Activity Report: 34 total calls for service. Report on file.
- Fire Chiefs Report. Accepted.
Motion Carey, seconded Milkey to approve the Fire Department to purchase new water gear not to exceed \$3,800.00 to be paid out of account 101-336-977-000. Ayes: Seefeld, Macomber, Proctor, DeRossett, Carey, Moutinho, Milkey. **CARRIED.**
- Fire Department Hiring Committee. Lisa Moutinho volunteered to be the board representative on the Fire Department Hiring Committee.

DEPARTMENT REPORTS/BUSINESS:

- a) ZONING ADMINISTRATOR: Report given.
- b) PLANNING COMMISSION: Report given.
- c) SUPERVISOR: Report given.
- d) FACILITIES-BUILDING/GROUNDS: No Report.
- e) BOARDS/MEETINGS: None

NEW BUSINESS:

- a) Manchester Township Resolution to Waive the Penalty for Late Filing of Property Transfer Affidavit Number 17-03. Motion Carey, seconded Moutinho to adopt Resolution Number 17-03 Manchester Township Resolution to Waive the Penalty for Late Filing of Property Transfer Affidavit. Ayes: Carey, Macomber, Seefeld, Moutinho, DeRossett, Milkey, Proctor. **CARRIED.**
- b) Snow Removal Contract. Motion DeRossett, seconded Milkey to accept Snow Removal Contract from T & N Service, Inc. Ayes: Milkey, Seefeld, DeRossett, Proctor, Carey, Moutinho, Macomber. **CARRIED.**
- c) Property Tax Exemption. Motion Moutinho, seconded Carey to approve Property Tax Exemption Guidelines, Audit Procedures, and Application. Ayes: Macomber, Seefeld, Milkey, Moutinho, Carey, DeRossett, Proctor. **CARRIED.**

OTHER BUSINESS:

- a) Property Committee Update. Motion Milkey seconded Carey to proceed with the demolition of the barn across the street from the township hall & improve the parking lot across the street up to \$20,000.00 to be paid out of Capital Outlay account 101-970-970-000 work to be done by Thompson's Excavating. Ayes: DeRossett, Carey, Moutinho, Milkey, Seefeld, Macomber, Proctor. **CARRIED.**
- b) Broadband Survey. Ryan Klabicar presented the survey results from the Broadband Survey that was included in the summer tax bills. The next step would be to have a feasibility study done. Board will take some time to review the survey and address at a later meeting.

PUBLIC COMMENT: Barb Fuller Sharon Valley Rd. Sharon Township resident spoke regarding Broadband. Tina Maly Sharon Hollow Lane spoke on her support of Broadband.

CORRESPONDENCE:

- a) Washtenaw County Road Commission Staff & Monthly Report

CLOSED SESSION:

Motion DeRossett, seconded Carey to go into closed session to discuss litigation against AshKay Island at 8:20 p.m. Ayes: Seefeld, Macomber, Proctor, DeRossett, Carey, Moutinho, Milkey. **CARRIED.**

Motion Carey, Seconded DeRossett to return to open session at 9:07 p.m. Ayes: Milkey, Moutinho, Carey, DeRossett, Proctor, Macomber, Seefeld. **CARRIED.**

Motion Moutinho, seconded Milkey to ask Planning Commission to review our ordinances that pertain to short term rentals in Manchester Township and to advise of any recommended revisions to the zoning ordinance and recommended regulatory ordinance. Ayes: DeRossett, Carey, Moutinho, Milkey, Seefeld, Macomber, Proctor. **CARRIED.** Motion Moutinho, seconded Macomber to request our Attorney Jesse O'Jack to reach out to attorneys retained by AshKay Island and Residents of Iron Mill Pond to discuss related items to the referral to the Planning Commission. Ayes: Seefeld, Macomber, Proctor, DeRossett, Carey, Moutinho, Milkey. **CARRIED.**

ADJOURNMENT:

Moved by Carey seconded Milkey to Adjourn. Voice vote: Ayes: all. **CARRIED.** Meeting Adjourned at 9:17 p.m.

Danell Proctor, Clerk
Approved: December 12,
2017

MANCHESTER TOWNSHIP RESOLUTION #17-03
TO WAIVE THE PENALTY FOR LATE FILING OF
PROPERTY TRANSFER AFFIDAVIT

WHEREAS, Michigan PA 415 of 1994 requires the filing of a Property Transfer Affidavit when property ownership is transferred and provides for a penalty if that document is not filed on a timely bases; and

WHEREAS, the act allows local units of government to waive that penalty by resolution; and

WHEREAS, the Manchester Township Board desires to waive the filing penalty; therefore

Resolved that the penalty for failure to file a Property Transfer Affidavit on a timely basis for property in Manchester Township, but not additional taxes, interest and tax penalty, is hereby waived until further notice.

Upon roll call vote on the adoption of the resolution,

The following vote "Aye": Macomber, Seefeld, Moutinho, Carey, DeRossett, Milkey, Proctor

The following voted "Nay": None

The following abstained: None

The Resolution was offered by Moutinho and supported by Carey

RESOLUTION DECLARED ADOPTED

I, the undersigned, the duly qualified and acting Clerk for the Township of Manchester, Washtenaw County, Michigan, DO HEREBY CERTIFY, that the foregoing is a true and complete copy of certain proceeding taken by the Board of Trustees at a meeting held on the 14th day of November, 2017, and further certify that the above Resolution was adopted at said meeting.

Danell Proctor Township Clerk
STATE OF MICHIGAN
COUNTY OF WASHTENAW