

MANCHESTER TOWNSHIP  
Regular Board Meeting

Tuesday, January 10, 2017

**Pledge of Allegiance.**

Supervisor DeRossett called the meeting to order at 7:00p.m.

**Members present:** Supervisor Gene DeRossett, Clerk Danell Proctor, Treasurer Laurie Carey, Trustee John Seefeld, Trustee Carl Macomber, Trustee Lisa Moutinho, Trustee Ron Milkey.

**ALSO PRESENT:** Attorney Jesse O'Jack, Fire Department members along with other guests.

**ADDITIONS & DELTIONS TO AGENDA:** Remove c. under OB. Add to NB g. Meeting Policy. Add to Fire Department b. Richard Clark, New Fire Fighter. Motion Macomber, seconded Seefeld to approve additions and deletions to agenda. Ayes: all. **CARRIED.**

**ACCEPTANCE/APPROVAL OF VARIOUS MINUTES:** Board received the minutes of the regular meeting of 12/13/16 and special meeting of 12/12/16. Moved by Moutinho, seconded Seefeld to accept the minutes with corrections from the 12/13/16 regular board meeting and minutes from the 12/12/16 special meeting. Ayes: all. **CARRIED.** The accepted Fire Department minutes of 12/28/16. Planning Commission minutes of 1/5/17.

**OTHER MINUTES ON FILE:** None

**TREASURER'S REPORT:** Payroll, Checking & Savings - \$833,665.43. Motion Milkey, seconded Seefeld to accept Treasurers report. Ayes: Macomber, Seefeld, Proctor, DeRossett, Carey, Moutinho, Milkey. **CARRIED.**

**PRESENTAION OF BILLS:** Bills to be paid \$5,074.57 from the General Fund. Motion Carey, seconded Seefeld to approve payment of bills from the General Fund \$5,074.57. Ayes: DeRossett, Macomber, Carey, Moutinho, Proctor, Milkey, Seefeld. **CARRIED.**

**PUBLIC COMMENT:** None

**FIRE DEPARTMENT:**

- Fire Department Activity Report: 30 calls. Report on file.
- Fire Chiefs Report. Accepted
- Recommendation to hire Richard Clark as new firefighter. Motion DeRossett, seconded Carey to hire Richard Clark as new firefighter. Ayes: Carey, Milkey, Moutinho, DeRossett, Macomber, Seefeld, Proctor. **CARRIED.**

**DEPARTMENT REPORTS/BUSINESS:**

- a) ZONING ADMINISTRATOR: Report accepted. Report on file.
- b) PLANNING COMMISSION: Minutes from 1/5/17 presented.
- c) SUPERVISOR: Report given.
- d) FACILITIES-BUILDING/GROUNDS: No report.
- e) BOARDS/MEETINGS: No report.

**NEW BUSINESS:**

- a) 2017 Guidelines for Hardship Exemptions. Motion Carey, seconded Seefeld to accept and approve 2017 Guidelines for Hardship Exemptions. Ayes: All. **CARRIED.**
- b) Resolution and Overview 2017 March Board of Review Alternate Starting Dates. Motion Carey, seconded Moutinho to accept and approve Resolution and Overview 2017 March Board of Review Alternate Starting Dates. Ayes: Moutinho, Proctor, Seefeld, Milkey, Macomber, DeRossett, Carey. **CARRIED.**
- c) Resolution to Allow Residents to Protest in Writing to the 2017 Board of Review. Motion Macomber, seconded Carey to accept and approve the Resolution to Allow

- Residents to Protest in Writing to the 2017 Board of Review. Ayes: Moutinho, DeRossett, Milkey, Carey, Macomber, Proctor, Seefeld. **CARRIED.**
- d) Manchester Township Assessor's Contract. Motion DeRossett seconded Carey to accept Manchester Township Assessor's Contract. Ayes: Proctor, Milkey, Carey, Macomber, Seefeld, DeRossett, Moutinho. **CARRIED.**
  - e) Fusilier PA-116: Motion Macomber seconded Milkey to approve Fusilier PA-116. Ayes: Macomber, Carey, Milkey, Proctor, Seefeld, Moutinho, DeRossett. **CARRIED.**
  - f) April Meeting Date. Motion Seefeld seconded Carey to change the April meeting from April 11, 2017 to April 18, 2017 because of MTA Conference. Ayes: Seefeld, Macomber, Proctor, DeRossett, Carey, Moutinho, Milkey. **CARRIED.**
  - g) Meeting Policy. Motion Carey seconded Moutinho to have Presentations at meetings moved to the beginning of the meeting after additions to agenda. Ayes: All. **CARRIED.**

**OTHER BUSINESS:**

- a) Revised Joint Master Plan Resolution. Motion Seefeld seconded Carey to accept Revised Joint Master Plan Resolution. Ayes: DeRossett, Macomber, Carey, Moutinho, Proctor, Milkey, Seefeld. **CARRIED.**
- b) Tax Review Board New Appointment. Letter from Kari Newman for her resignation from the Board of Review due to her moving out of the Township. Sybil Kolon agreed to step up from alternate to board. Motion Carey seconded Milkey to accept resignation from Kari Newman from The Board of Review. Ayes: All. **CARRIED.** Motion Seefeld seconded Carey to appoint Sybil Kolon to the Board of Review. Ayes: Carey, Milkey, Moutinho, DeRossett, Macomber, Seefeld, Proctor. **CARRIED.**

**PUBLIC COMMENT:**

Mike Reisterer thanked the township for allowing him to serve as Fire Chief. Gene thanked Mike for his service as Fire Chief.

**CORRESPONDENCE:**

- a) Washtenaw County Road Commission Staff & Monthly Report

**ADJOURNMENT:**

Moved by Moutinho seconded Milkey to Adjourn. Voice vote: Ayes: all. **CARRIED.**  
Meeting Adjourned at 8:58p.m.

Danell Proctor, Clerk  
Approved: 2/14/2017